

## Curriculum Instruction Council

### MINUTES

Wednesday, October 15, 2014

*Nancy Haas called the meeting of the Curriculum Instruction Council to order at 4:30 p.m. in the Community Room of Central High School.*

**Members Present:** Brian Abbott, Jennifer Bonner, Michelle Braat, Rockelle Branhan, Nick Bryant, Lisa Buchinger Aldrich, Merrie Conner, Andy DeVisser, Jeff Dykhouse, Dale Freeland, Jim French, Amanda Goyings, Nancy Haas, Mike Huber, Kathy Hurley, Larry Killips, Xiaoan Li, Peggy Link, Jan Lynch, Terri McDonald, Amy Meyer, Kim Moberg, Lynn Montgomery, Ryan O'Neill, Beth Oudekerk, Wendy Pennell, Karen Prater, Mary Roobol, Shelley Rowlson, Tama Salisbury, Anne Schnurstein, Kelly Schultz, Rick Searing, Lisa Stucky, Gail Van Daff, Rhonda VanderVeen, Thea Vaughn, Sara Wagenaar, Stephanie Wagner, Jeanna Walker, Joanne Willson, Jessica Winstanley, Helen Wynkoop

**Members Absent:** Eston Asher, Rachel Bryant, Ann Chappleau, Christy DeHaan, John Dunlop, Kathy Elrod, Diane Falahee, Rennee Flynn, Christy Gaines, Amy Gray, Bonnie Herbert, Christy Klien, Jim Leander, Nancy Martin, Holly Marusek, Effie McCarren, Paul Murray, Sharri Sackett, Pete Schermerhorn, Chuck Schira, Jerry Swoboda, Mahsa Teachman, Molly Vandekoppel, Rosa Vergel, Dan Vomastek, Lindsay Wagner

### **Welcome and Introductions:**

New Parent Representatives:

- Kim Moberg WOD
- Xiaoan Li ANG

### **Action Items:**

#### **September 24, 2014 Minutes**

Michelle Braat moved to approve the September 24, 2014 minutes as written.  
Jessica Winstanley seconded. Motion carried.

#### **IB Physics Book Proposal**

Dale Freeland motioned to approve the proposal.  
Stephanie Wagner seconded. Motion Carried.

### **Informational Items:**

#### **Early Middle College**

Jim Murphy, guest speaker from KRESA, presented information on Early Middle College to the committee. His PowerPoint presentation went into detail about the 3 pathway opportunities, the initial phase and EMC key components. Jim will be working with the superintendent to help gain Board approval. Once approved by the BOE, Jim will work directly with PPS staff on program design. If you have any questions for Jim, please feel free to contact him via email at [murphyj@kresa.org](mailto:murphyj@kresa.org).

### **Michigan Merit Curriculum (MMC)**

Larry Killips shared with the committee that meetings with the counselors did start to take place this past month concerning the Michigan Merit Curriculum. These meetings will continue to take place to process any changes that come from the State.

### **CIMS Review**

Gail Van Daff and Jan Drake briefed the committee on the Continuous Improvement Monitoring System (CIMS). CIMS is the system used by the state to promote positive outcomes and ensure compliance with the *Individuals with Disabilities Education Act (IDEA) of 2004* and the *Michigan Administrative Rules for Special Education*. Every count period, the district submits data for the State to analyze. Jan went over the results of our analysis from the June submission. She also reviewed our gap statements, causes for the gaps, goals and strategies to address the areas of concerns.

### **District Improvement Goals & Activities**

Nancy Haas briefed the committee and a handout was provided on the District Improvement Goals and Activities for the 2014/2015 school year. The four goals for this year are that all students will be proficient in math, reading and writing and to increase the graduation rate of students with IEPs from 62.2% to 67% by 4/30/15 as measured by CIMS. These goals will be achieved by numerous activities and initiatives.

### **Spring State Assessment Schedule**

Marty Witt reviewed with the committee the 2015 spring assessment schedule that was determined by the State. More information will be provided as it becomes available.

### **Proposals:**

#### **CatchUp Math Proposal**

Clint Wagner and Jen Treharne briefed the committee on the online math program they would like to purchase. CatchUp Math is an online math review, remediation and intervention service for middle, school, high school and college students. Out of 54 students that Community High tested for Algebra 1, 40 were in need of math intervention. As stated on the proposal, one problem that Community High faces is issues with attendance. Most students that are unsuccessful with the Algebra 1 classes have problems with attendance. CatchUp math will accommodate the attendance patterns of these students.

Please email Nancy Haas ([nhaas@portageps.org](mailto:nhaas@portageps.org)) with any questions you have on this proposal.

#### **Standards-Based Report Card**

The standards-based report card is getting close to being ready. Nancy showed the committee an example of what it will look like. A handout was provided with frequently asked questions about standards-based report cards. Please share this information with parents at the PTO meetings and email Nancy with any feedback.