



**BOARD OF EDUCATION
REGULAR BUSINESS MEETING**

FEBRUARY 22, 2010

COMMUNITY ROOM

ADMINISTRATION BUILDING

8111 S. WESTNEDGE, PORTAGE, MI

6:30 P.M.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION
COMMUNITY ROOM - ADMINISTRATION BUILDING
FEBRUARY 22, 2010, 6:30 P.M.
AGENDA**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

DISTRICT RECOGNITIONS AND ACKNOWLEDGEMENTS MARJORIE DYKEMA, GEOFF HELSOM, KATHY HA, AND JESSICA WINSTANLEY

REPORTS

1. SUPERINTENDENT'S REPORT
2. FINANCIAL REPORT

COMMENTS OR COMMUNICATIONS

1. BY CITIZENS
2. BY BOARD TRUSTEES

CONSENT AGENDA

1. MINUTES OF JANUARY 25, 2010, REGULAR BUSINESS MEETING AND THE FEBRUARY 8, 2010, COMMITTEE OF THE WHOLE WORK SESSION
2. NATIONAL SCHOOL BREAKFAST WEEK PROCLAMATION

REQUIRED APPROVAL ITEMS

1. GENERAL FUND BUDGET AMENDMENT #1 FOR 2009/10
2. BUILDING AND SITE SINKING FUND RESOLUTION
3. CONTRACT APPROVALS
 - a. PORTAGE SCHOOL BUS DRIVERS' ASSOCIATION 2009/10 CONTRACT
 - b. CUSTODIAL AND MAINTENANCE ASSOCIATION 2009/10 CONTRACT

* CITIZENS WISHING TO COMMENT ON DISCUSSION ITEMS WILL BE ALLOWED TO DO SO AFTER THE BOARD'S DISCUSSION.

PORTAGE PUBLIC SCHOOLS MISSION STATEMENT

Portage Public Schools will shape the future by empowering every student to contribute intelligently and ethically in an information rich, global society.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION
COMMUNITY ROOM - ADMINISTRATION BUILDING
FEBRUARY 22, 2010, 6:30 P.M.**

Note Page

Reports

1. Superintendent's Report

2. Financial Report

**Portage Public Schools
General Fund
Condensed Statement of Revenues and Expenditures
For the Seven Months Ended January 31, 2010**

	<u>Budget</u>	<u>Actual</u>	<u>%</u>	
Revenues	\$ 78,080,351	\$ 35,312,187	45.23%	(1)
Expenditures	79,037,826	37,210,230	47.08%	(2)
Transfers from Site Based Fund Balance	182,638	0	0	(3)
Excess of Revenues over Expenditures	\$ (774,837) \$ (1,898,043)			

Comparison	2007-08	2008-09
Revenues	52.19%	48.00%
Expenditures	47.86%	47.43%

Note 1 - Actual Revenues for 2009-10 are less than previous years due to lower property tax revenue payments received as a result of some Board of Review refunds processed for the current year. These will be received in future State Aid payments. In addition, the \$165 per pupil reduction in state aid began with the October payment.

Note 2 - Actual Expenditures for 2009-10 are less than 2008-09 as there were 16 check runs in 2008-09 and 15 check runs in 2009-10.

Note 3 - Actual Expenditures for the site based fund balance are included in the expenditure line items.

**BOARD OF EDUCATION
REGULAR BUSINESS MEETING MINUTES**

January 25, 2010

The regular business meeting of the Board of Education of the Portage Public Schools held on Monday, January 25, 2010, was called to order at 6:30 p.m. by President Posthumus in the Community Room of the Administration Building, 8111 S. Westnedge. He welcomed an audience of 17 people and all in attendance recited the Pledge of Allegiance.

Board Trustees Present: Melanie Kurdys, Deb Polderman, Dale Posthumus, Rusty Rathburn, Bo Snyder, Randy Van Antwerp, and John Whyte

Board Trustees Absent: None

RECOGNITIONS

Central High School Legislative Debate Team members were recognized for their recent success. Debate Coach, Mr. Randy Borden, introduced three of the 13 Portage students who competed at the State Finals and the State Champion shared his experience and thanked the Board, teachers and teammates for their support.

The Board of Education congratulated Ms. Christina Pratt, Woodland Elementary teacher, the recipient of a 2009/10 Michigan Association of Administrators of Special Education mini-grant.

Superintendent Wells honored the Board of Education with a video presentation of various community members expressing their appreciation for the Board of Education's dedication and hard work in serving our students as a part of School Board Recognition Month.

REPORTS

Superintendent's Report: Superintendent Wells shared that, with respect to the financial status of the State and the District, Assistant Superintendent of Operations, Mr. Tom Noverr, will provide information about the State Revenue Estimating Conference that occurred earlier this month and its implications along with other legislative activity underway to address public school funding.

Superintendent Wells was pleased to bring before the Board several contracts for approval for the 2009/10 school year with several support staff and employee groups. She noted that our employees continue with actions taken earlier by teachers and administrators by making wage and health care contributions in order to assist with the financial situation of the District and, most importantly, to help save jobs and protect programs for children.

Superintendent Wells shared that the agenda includes consideration of a bid proposal by a local construction management firm to complete the construction of four new classrooms at 12th Street Elementary School. This has been under consideration by the Board for several months.

Superintendent Wells introduced Dr. Ric Perry who indicated that at the last Board work study session there was a request made to describe how we use classroom space. He indicated that how we utilize classroom space is a reflection on the supreme importance of each child. Dr. Perry said that we strive to provide the most conducive atmosphere for learning and that we allow students to attend their neighborhood schools. He shared that prior to the opening of 12th Street Elementary School, the last time we redistricted was in 1994. The issue this evening is the addition of four classrooms in the bond project and there is now financing to do so. After sharing the various uses of some elementary classrooms, Dr. Perry introduced Mr. Mark Root, Principal at Lake Center Elementary School, and Mrs. Mary Daoust, Principal at Amberly Elementary School. Both principals shared how classrooms are being used and how space was found in order to meet student needs. Challenges include shared classrooms, storage areas being used as classrooms, and teaching in hallways.

Superintendent Wells extended best wishes to a Northern High School student who was featured in the Kalamazoo Gazette as one of three Michigan area seniors recently accepted into the U.S Military Academy at West Point. The Superintendent also noted this student is the president of the Portage Northern High School Student Senate.

Superintendent Wells congratulated Angling Road Elementary School for raising over \$1,000 during last Friday's lunch period for Haiti by selling bags of popcorn. The Parent Teacher Organization will be donating the money to the organization "Meds and Food for Kids." She was reminded of the saying "never doubt that a small group of committed people can change the world." The Superintendent emphasized that our thoughts and prayers go out to the people of Haiti who move bravely through this dire situation to create a new future for themselves.

Financial Report: Assistant Superintendent of Operations, Mr. Tom Noverr, presented the General Fund Condensed Statement of Revenues and Expenditures for the six month period ending December 31, 2009. Mr. Noverr shared that at the State Revenue Estimating Conference, it was affirmed that the \$165 per pupil cut was in place for the balance of the school year. He indicated that the previously discussed \$127 per pupil cut appears not to be necessary at this time but may change in May of this year when another Revenue Estimating Conference is held.

As it relates to the 2010/11 school year, Mr. Noverr indicated that the State is projecting a \$265 per student cut which is in addition to the \$165 per pupil cut this school year. This can easily equate to a projected \$4 to \$5 million deficit. A better projection will be forthcoming with the Governor's budget recommendation due out the first week of February.

Mr. Noverr informed the audience of the new informational links now available on the financial page of our website at www.portageps.org that include adding a column "Salary FTE" on the Expenditure Detail by Expense Type Report, and a new report "Check Register."

Mr. Noverr advised that there is new legislation for school districts spending more than the 28% Statewide average, called "Total Support Services," which is interpreted as non-instructional expenses. Mr. Noverr was pleased to report that Portage is not on the list of over 265 school districts that this new legislation will impact. This is due mainly to our support costs being at 24.46% or 3.5% less than the Statewide average. Mr. Noverr responded to Trustee questions regarding non-instructional costs and possible increases in the retirement rate.

Mrs. Kurdys provided the Board with information pertaining to legislative updates. She noted that retirement increases were not on the radar.

COMMENTS OR COMMUNICATIONS

President Posthumus opened the comments and communications portion of the meeting and asked if there were any citizens who would like to speak to the Board.

There being no citizen comments, President Posthumus opened the floor to comments from fellow Board members.

Mrs. Kurdys commended the District for the new links on the financial page of the website.

Mr. Snyder informed the audience that he had the pleasure to attend the All State Honors Band and Orchestra Concerts in Grand Rapids for both middle school and high school. Last fall 2,300 students auditioned. Of the 360 that were selected, 11 were from Kalamazoo County and these 11 were from Portage Public Schools. He congratulated these students as well as music teachers Mr. Josh Bartz, Mr. Dennis Kozen, Mr. Patrick Flynn, Mrs. Renee Flynn, and Ms. Sylvia Sidorane.

Mr. Rathburn informed the audience that there was a session this evening for Board candidates. He indicated that President Posthumus read the Global Ends to participants. He said that his family has accepted an exchange student from Columbia which fulfills the "global" perspective of our Global Ends statement. Mr. Rathburn thanked Instructional Services Coordinator, Mrs. Sarah Baker, for her oversight on the Foreign Student Exchange Program.

President Posthumus shared that the Portage Athletic Foundation's 3rd annual fundraiser "Steppin Out" is scheduled for February 6th at the State Theatre in Kalamazoo. There will be a silent auction, raffle, prizes, food, dancing and all-around fun for those who support District athletics. Proceeds will go to support high school and middle school athletics. Tickets are available through PAF members or on the District website.

President Posthumus wished to recognize high achieving students. It is one of the Board's priorities to address struggling students but added that it is also important to note that our high achievers deserve our recognition and support. Tonight we are recognizing these students, their parents and teachers.

CONSENT AGENDA

Motion offered by Mr. Rathburn, supported by Mrs. Polderman, that the Board of Education approve the Consent Agenda items, as presented. Included on the Consent Agenda was the approval of the Minutes of the December 14, 2009, Regular Business Meeting and the January 11, 2010, Committee Of The Whole Work Session.

Motion carried unanimously.

REQUIRED APPROVAL ITEMS

Motion offered by Mr. Van Antwerp, supported by Mrs. Polderman, that the Board of Education adopt the Resolution which authorizes the issuance of a Service Consolidation Plan Agreement and names certain individuals as authorized to execute this agreement, as presented.

The Business Manager, Mrs. Karla Colestock, presented background information on the Resolution and responded to Trustee questions regarding the purpose of this resolution. Mrs. Colestock will report back to Board in the spring of 2010 on what consolidation efforts were looked at and the results of those efforts.

Upon a roll call vote, all Trustees present voted in favor of the motion.

Motion offered by Mr. Snyder, supported by Mr. Van Antwerp, that the Board of Education adopt the Resolution which accepts funding for the 2009/10 school year to provide the Great Start Readiness Program for eligible pre-school age students, as presented.

Instructional Services Coordinator, Mrs. Sarah Baker presented background on the Resolution and responded to Trustee questions regarding the Great Start Readiness Program. Mrs. Kurdys requested follow-up information at a later date from the Administration regarding a summer Kindergarten camp.

Upon a roll call vote, all Trustees present voted in favor of the motion.

Motion offered by Mrs. Kurdys, supported by Mrs. Polderman, that the Board of Education approve the 2009/10 Contractual Agreement with the International Union of Operating Engineers Local #324 (Food Service), as presented.

The Director of Human Resources, Mr. Tom Zahrt, shared background information on the Food Service Contract and responded to Trustee questions.

Motion carried unanimously.

Motion offered by Mrs. Kurdys, supported by Mr. Rathburn, that the Board of Education approve the 2009/10 Contractual Agreement with the Portage School Bus Drivers' Association, as presented, pending successful ratification.

Mr. Tom Zahrt shared background information on the Bus Drivers' Contract and responded to Trustee questions.

Motion carried unanimously.

Motion offered by Mrs. Kurdys, supported by Mr. Rathburn, that the Board of Education approve the 2009/10 Contractual Agreement with the Portage Association of Educational Office Personnel, as presented, pending successful ratification.

Mr. Tom Zahrt shared background information on the Secretarial Contract and responded to Trustee questions.

Motion carried unanimously.

ACTION ITEM

Motion offered by Mrs. Polderman, supported by Mr. Whyte, that the Board of Education accept the general contractor bid from Cornerstone Construction Management of Portage in the base bid amount of \$447,500.00 for the construction of a four classroom addition on 12th Street Elementary School. These expenditures will be from the 2008 Bond Proposal #2, as presented.

Mr. Tom Noverr provided detailed information on the bid from Cornerstone Construction Management for the four classroom addition on 12th Street Elementary School. Mr. Noverr and Dr. Perry were available to respond to Trustee questions pertaining to current utilization of classrooms at 12th Street Elementary School.

The Director of Information Systems and Assessment, Mr. Dan Vomastek, responded to Trustee questions regarding possible re-districting. He also confirmed that children who have already been re-districted will not be affected.

Superintendent Wells indicated that the Attendance Area Study Committee will reconvene in March to address the issue of re-districting.

Mr. Rathburn extended his appreciation to Cornerstone Construction Management of Portage for their patience during this process.

Mr. Noverr indicated that construction will begin very soon.

Superintendent Wells informed the audience that 85% of the subcontractors working on this project will be from our own community.

After discussion and comments by Trustees, **motion carried unanimously.**

PUBLIC COMMENTS

Mrs. Debbie Rude, 6650 Oleander, a parent and citizen who sits on the KRESA Foundation Board, informed the audience that at the January meeting it was learned that an early projection indicates that the Special Education funding decline can be from 30% to 40%. She encouraged the Board to follow what Lansing and KRESA Superintendent, Ron Fuller, come out with.

There being no further business to come before the Board, the meeting was adjourned at 8:09 p.m.

Respectfully submitted,

Connie Webb
Recording Secretary Pro Tem

PORTAGE PUBLIC SCHOOLS
COUNTY OF KALAMAZOO, STATE OF MICHIGAN

RESOLUTION AUTHORIZING SERVICE CONSOLIDATION PLAN AGREEMENT

Minutes of a regular meeting of the Board of Education of the Portage Public Schools, County of Kalamazoo, State of Michigan, held on the 25th day of January, 2010, at 6:30 o'clock p.m., Eastern Daylight Time.

PRESENT: Members Posthumus, Polderman, Kurdys, Rathburn, Snyder,
Van Antwerp, Whyte

ABSENT: Members None

The following preamble and resolution were offered by Member Van Antwerp and supported by Member Polderman :

WHEREAS, MCL 388.1611D(2) requires that a district enter into an agreement with the Michigan Department of Education (MDE) if the district intends to apply the \$165 per pupil membership deduction in 2009-10 State School Aid revenue against one of the unprotected State School Aid categoricals other than Section 22b. Under this document the district agrees that it will develop a Service Consolidation Plan to reduce school operating costs that is in compliance with MDE guidelines.

WHEREAS, the Portage Public Schools Board of Education have been involved with service consolidation plans in the past, sharing various services; and

WHEREAS, the district continues to pursue additional new opportunities for the consolidation of services;

WHEREAS, Portage Public Schools intends to apply some, if not all of the \$165 per pupil membership deduction to categorical funding;

NOW THEREFORE, BE IT RESOLVED THAT:

Portage Public Schools intends to enter into an agreement with the Michigan Department of Education to develop a new Service Consolidation Plan. The President and Superintendent are hereby authorized to execute this agreement, which shall be substantially in the form attached hereto as Exhibit A, when in final form, and deliver it to the Michigan Department of Education.

Ayes: Members Posthumus, Polderman, Kurdys, Rathburn, Snyder, Van Antwerp
Whyte

Nays: Members None

RESOLUTION DECLARED ADOPTED.

W. Polderman Secretary, Board of Education
1-25-10 Date

Exhibit A

SERVICE CONSOLIDATION PLAN AGREEMENT


BETWEEN

THE MICHIGAN DEPARTMENT OF EDUCATION
AND
PORTAGE PUBLIC SCHOOLS

MCL 388.1611D(2) requires that a district enter into an agreement with the Michigan Department of Education (MDE) if the district determines that it will develop a Service Consolidation Plan to reduce school operating costs that is in compliance with MDE guidelines. This determination is made by the district because it has chosen to apply the \$165 per pupil membership deduction to categorical funding (MCL 388.1611D(1)) that the district receives.

Therefore, based on the requirements set forth in law, the Portage Public Schools agrees to develop a Service Consolidation Plan to reduce school operating costs in compliance with MDE Guidelines.

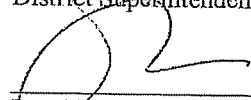
The Portage Public Schools Board of Education resolution approving this agreement is attached.



District Superintendent

1/25/10

Date



Local Board President

1-25-10

Date

Superintendent of Public Instruction

Date

CC: Intermediate School District Superintendent

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Portage Public Schools, County of Kalamazoo, State of Michigan, at a regular meeting held on January 25, 2010, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.


Deb Palderson
Secretary

SERVICE CONSOLIDATION PLAN AGREEMENT


BETWEEN

THE MICHIGAN DEPARTMENT OF EDUCATION
AND
PORTAGE PUBLIC SCHOOLS

MCL 388.1611D(2) requires that a district enter into an agreement with the Michigan Department of Education (MDE) if the district determines that it will develop a Service Consolidation Plan to reduce school operating costs that is in compliance with MDE guidelines. This determination is made by the district because it has chosen to apply the \$165 per pupil membership deduction to categorical funding (MCL 388.1611D(1)) that the district receives.

Therefore, based on the requirements set forth in law, the Portage Public Schools agrees to develop a Service Consolidation Plan to reduce school operating costs in compliance with MDE Guidelines.

The Portage Public Schools Board of Education resolution approving this agreement is attached.



District Superintendent

1-25-10

Date



Local Board President

1-25-10

Date

Superintendent of Public Instruction

Date

CC: Intermediate School District Superintendent

Michigan Department of Education
2009-2010 Great Start Readiness Program

Participating Resolution

WHEREAS, the Legislature continues to acknowledge the importance of improving school readiness by providing quality preschool education for four-year-old children who may have extraordinary need of special assistance and the importance of providing parenting education programs for families of all children birth to kindergarten entry; and

WHEREAS, Sections 32d and 37 through 40 of the State School Aid Act provide for comprehensive compensatory education for these children and families; and

WHEREAS, in accordance with the provisions of Section 38 of the State School Aid Act, **Portage Public Schools** is eligible to receive an allocation of **\$108,800** for fiscal year 2009-2010 to operate a school readiness program for a maximum of 32 children and/or to provide comprehensive parent involvement and education programs for all families of children birth to kindergarten entry; now therefore, be it

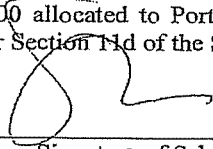
RESOLVED that **Portage Public Schools** certifies that it will provide **Half-Day** preschool education for 32 eligible four-year-old children, and that **\$108,800** of the allotted amount, based on the approved per capita allowance of **\$3,400**, will be used specifically for this purpose; and

Portage Public Schools further certifies that more than 50 percent of the children enrolled in the school readiness program will meet the income eligibility guidelines outlined in Sections 32d and 37 through 40; and therefore be it

RESOLVED that the remaining \$119,000 allocated to Portage Public Schools will be used to offset the State Aid Reduction per Section 11d of the SSAA.

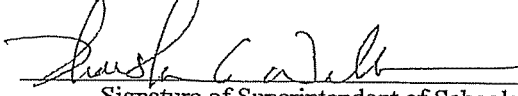
ADOPTED:

1-25-10
Date


Signature of School Board President

ADOPTED:

1/25/10
Date


Signature of Superintendent of Schools

**BOARD OF EDUCATION
COMMITTEE OF THE WHOLE WORK SESSION**

February 8, 2010

The committee of the whole work session of the Board of Education of Portage Public Schools held on Monday, February 8, 2010, was called to order at 6:30 p.m. by President Posthumus in the Professional Development Center of the Administration Building, 8111 S. Westnedge. He welcomed an audience of 12 people and all in attendance recited the Pledge of Allegiance.

Board Trustees Present: Melanie Kurdys, Deb Polderman, Dale Posthumus, Rusty Rathburn, Bo Snyder, and Randy Van Antwerp

Board Trustees Absent: John Whyte

COMMENTS OR COMMUNICATIONS

President Posthumus opened the comments and communications portion of the meeting and asked if there were any citizens who would like to speak to the Board. Seeing no citizens come forward, President Posthumus opened the floor for Board Trustee comments.

Mrs. Kurdys discussed the on line check register inquiring about the length of time this information will be made available. She also inquired about the facilities master plan. Superintendent Wells commented these topics would be addressed during tonight's meeting.

President Posthumus shared news of the well-attended Portage Athletic Foundation (PAF) fundraiser recently held at the State Theatre. He acknowledged he would provide further details regarding proceeds raised at the February 22nd meeting and thanked the community for their support of athletics in the District.

DISCUSSION ITEMS

Bond Project Updates, Mid Year Bond Project Financial Summary. The Assistant Superintendent of Operations, Mr. Tom Noverr, provided a 2007 Bond Budget Analysis report. This report contained Bond Fund #1 and #2 projected revenues, current expenses, pending issues, construction contingency considerations, and a budget report summary. Discussion followed and Mr. Noverr and Superintendent Wells responded to Trustee questions regarding: the list of contingency items being kept updated, legal fees, use of funds for roofing projects at the high schools and clarification by Bond counsel for such a project, the clarity of the Northern High site project as construction progresses, Northern site traffic flow issues, track installation at Lake Center Elementary, sidewalk installation at the 12th Street Elementary site, the timetable to move into the new Lake Center building and deconstruction of the original building, and West Middle School tennis court renovations and timing of the project.

Bond Project Updates, Central High/Northern High Technology Bid. The Information Systems and Assessment Director, Mr. Dan Vomastek, and Mr. Alex Ellingsen, Technology Consultant,

Secant Technologies, shared details on the recommended purchase of 120 Sharp LCD Displays from BlueWater Technologies in an amount not to exceed \$365,080.00 from the 2008 Bond Fund #1. Mr. Vomastek and Mr. Ellingsen responded to Trustee questions regarding: manufacturer model changes and the resulting redesigned price increases, matching existing District equipment, storage costs involved when purchasing equipment early, purchasing equipment locally, life expectancy, future equipment replacement, technology cost differential, concern about using one brand, the need for more competitive bidding, and recapping these discussion details to the public at the February 22nd meeting. President Posthumus emphasized the need to avoid single source bid specifications whenever possible.

Motion offered by Mrs. Polderman, supported by Mr. Snyder, that the Board of Education move the Central High/Northern High Technology Bid to an action item.

Motion carried by a vote of 4-2.

Motion offered by Mrs. Polderman, supported by Mr. Van Antwerp, that the Board of Education approve the purchase of 120 Sharp LCD Displays from BlueWater Technologies in an amount not to exceed \$365,080.00 from the 2008 Bond Fund #1. Prices include extended warranties and storage, as presented.

Motion carried unanimously.

Resolution for Amendment #1 to the General Appropriations Act for 2009/10. The Business Manager, Mrs. Karla Colestock, shared background information on Resolution for Amendment #1 to the General Fund. Mrs. Colestock responded to Trustee questions regarding: the loss of students from the District and a breakdown showing detailed information regarding those students. She also responded to questions about Medicaid Special Education reimbursement, clarification of the contracted staffing costs including salaries and benefits, accrual change, operating and maintenance costs, capital outlay changes, and a reminder that budget cuts have continued to remain as far away from the classroom as possible so not to impact instruction. Mrs. Colestock also responded to earlier questions regarding check registers available on the District web site.

Long Term Financial Planning, Building and Site Sinking Fund. Mr. Tom Noverr provided background information on the Resolution requesting voter consideration at the May 4th School Election of a .5000 millage rate for the District Building and Site Sinking Fund (BSSF) that would begin in school year 2010/11 and run through school year 2014/15. Mr. Noverr responded to Trustee questions pertaining to: District projects, clarification on the projected dates and completion dates, ongoing allocations based on history, use of the term "renewal" for the millage, use of survey results, projects addressing safety issues, and a concern the District should seek a higher millage rate.

Other, Policy Monitoring Reports. Superintendent Wells shared background on the following Policy Monitoring Reports: 2.1 Treatment of Consumers, 2.4 Financial Conditions, 2.5 Financial Conditions, and 2.11 Long Term Asset Planning. She noted as background information, copies of the 2008/09 Monitoring Reports were provided to all Trustees. President Posthumus noted he is still

collecting the Evaluation Forms on these Monitoring Reports and the Board will revisit this topic at a future meeting.

CLOSED SESSION

Motion offered by Mr. Van Antwerp, supported by Mrs. Polderman, that the Board of Education move into closed session for the purpose of discussing collective bargaining strategy [Section 8 (c) of the Open Meetings Act]. Upon a roll call vote, all Trustees present voted in favor of the motion.

The Board moved into closed session at 8:28 p.m.

The Board returned to open session at 9:10 p.m.

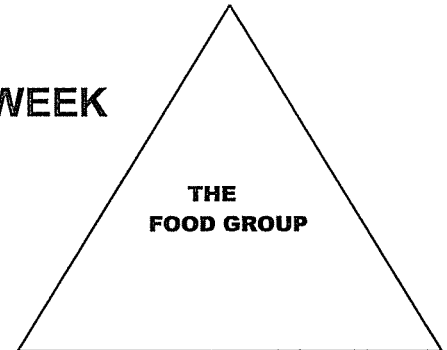
There being no further business to come before the Board, the meeting was adjourned at 9:10 p.m.

Respectfully submitted,

Edna Kent
Recording Secretary



**PROCLAMATION
NATIONAL SCHOOL BREAKFAST WEEK
March 8 – 12, 2010**



WHEREAS, It is with great respect for the accomplishments of Portage's school food service managers, servers, cashiers, driver personnel and substitutes that we commemorate March 8 - 12, 2010 as National School Breakfast Week. This special observance presents an excellent opportunity to emphasize research outcomes that students who eat breakfast are more alert, have improved memory and problem solving skills, and perform better on standardized tests. We encourage all citizens to recognize the dedication and skill of our school food service employees; and

WHEREAS, Each day, a total of 17 food service employees prepare and serve over 800 breakfasts a day. This is in addition to ordering, storing, and expediting each menu item to each location, adhering to food safety, sanitation, and nutritional guidelines as well as giving each customer the time and consideration to listen, hear and deliver what they are looking for each day. Fortunately we have exemplary professionals who have devoted their careers to providing high quality service to our children and staff; and

WHEREAS, On behalf of our young people, it is a pleasure to commend the women and men who accept and meet the challenges of school food service. The observance of School Breakfast Week is a welcome opportunity to thank these patient, caring, skilled public servants. Those involved in this pursuit should be very proud of their contribution to education. Now, therefore, be it

RESOLVED BY THE BOARD OF EDUCATION, That we proudly commemorate March 8 - 12, 2010 as the National School Breakfast Week, and we commend everyone who has contributed to the successful operation of our breakfast program. By working together, we can make a difference in every student's life.

Proclaimed this 22nd day of February, 2010
Portage Public Schools Board Of Education

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION
COMMUNITY ROOM - ADMINISTRATION BUILDING
FEBRUARY 22, 2010, 6:30 P.M.**

Note Page

Required Approval Items

1. General Fund Budget Amendment #1 for 2009/10

(Enclosure #3)

Recommended Motion:

Motion offered by _____, supported by _____, that the Board of Education adopt the Resolution for General Fund Budget Amendment #1 for 2009/10, as presented. [Roll Call Vote]



Karla Colestock, Business Manager
kcolestock@portageps.org

8111 South Westnedge Avenue
Portage, MI 49002
(269-323-5186)

To : Marsha Wells, Superintendent
From : Karla Colestock, Business Manager
Date : February 3, 2010
Subj : General Fund Budget Amendment #1 for 2009/10

Recommendation

That the Board of Education approve the attached budget amendment resolution to the General Appropriations Act (General Fund) at the February 22, 2010 Board meeting.

Background Information

This amendment to the District's operating fund represents the first of two planned revisions during this school year. Typically, the budget is amended each year in February and June. The extensive amendment process demonstrates our commitment to a continuous budget cycle that updates the Board and community as new and improved information becomes available.

The modifications incorporated in this document are the result of a number of factors that we have previously discussed:

1. Estimate changes due to information available from our 2008/09 audit. These revisions come from a detailed account analysis of budget to actual during the last school year.
2. Changes in budgets necessitated by enrollments, staffing, and program adjustments due to actual student enrollments rather than estimates. We have adjusted our foundation grant to reflect the actual amount of \$7,151, which is a \$165 decrease in the foundation grant per fte over what was utilized in the adopted budget.
3. Information received after the budget was adopted in early June, 2009.

Typically the first budget amendment is the most extensive one completed during the year primarily because all salaries and fringe benefits are adjusted to actual staffing levels. This is certainly the case again this year. Page 5 is a format familiar to you from the budget adoption process in that it compares major categories and gives you projected fund balance information.

After all of the proposed changes are considered, the revised budget reflects excess expenditures over revenues of (\$215,518) for the year. The largest portions of the net change of \$559,000 can be identified as follows:

Revisions	Amount
Revenues:	
Decrease in foundation grant to the \$7,151 level per fte, 65 less actual membership fte's than budgeted	(1,768,000)
Decrease in interest income projection due to falling rates and lower investable balances due to the shift of local tax dollars to the foundation grant due to the enactment of the Michigan Business Tax.	(135,000)
Establishment of Medicaid Administrative Outreach Program Settlement Budget	171,000
Decrease in Special Education reimbursement from K/resa and state categoricals	(365,000)
Expenditures:	
Decrease in estimated salaries, fica, and retirement based on actual staffing and contract settlements. This includes a net decrease of 4 teacher fte's over what was adopted.	1,716,000
Other decreases in fringe benefits due to lower health insurance subsidies, lower teacher retirement incentives, etc.	1,884,000
Increase in teaching supply allocation from fund balance reserve transfers	(162,000)
Increase in estimated contracting staffing costs, including custodians, secretaries, substitute teachers, and other non-contracted employees	(1,607,000)
Decrease in teaching supply, professional development, media supply, laptop battery, and textbook costs; includes shift of supplies to capital outlay below	832,000
Increase in estimated capital outlay expenditures (shifts from building supply budgets and under new federal grant programs)	(358,000)
Various revenue and expenditure adjustments to revised estimates	<u>351,000</u>
Total revisions accounted for in these items	\$ 559,000

Please note that this amendment is being completed at a very complex time related to the economy and the State's funding of their obligations. On February 11, 2010, the Governor will release her budget recommendation for the State's 2010/11 fiscal year. This will provide us information as we begin preparation of the 2010/11 school year budget. We anticipate another difficult budget year in light of the factors that are already negatively impacting school funding across the State.

I would be happy to answer any questions that you or the Board may have on this material.

**PORTAGE PUBLIC SCHOOLS
GENERAL FUND APPROPRIATIONS RESOLUTION
AMENDMENT #1 2009/10**

Be it resolved that this resolution shall be the general appropriations of Portage Public Schools for the fiscal year 2009/10. A resolution to make appropriations; to provide for the expenditures of the appropriations; and to provide for the disposition of all revenue received by Portage Public Schools.

Be it further resolved, that the total unappropriated fund balance and revenues to be available for appropriations in the General Fund of Portage Public Schools for the fiscal year 2009/10 is as follows:

Beginning Unappropriated Fund Balance **\$ 6,377,919**

REVENUES -

Local Sources	\$22,862,146
State Sources	47,557,793
Federal Sources	5,217,896
Incoming Transfers and Other Financing Sources	<u>435,009</u>

Total Revenues **\$76,072,844**

Total Available to Appropriate **\$82,450,763**

Be it further resolved, that \$76,288,362 of the total available to appropriate is hereby appropriated in the amounts and for the purposes set forth as follows:

EXPENDITURES -

Instruction:	
Basic Programs	38,874,393
Added Needs	7,225,141
Adult Education	103,140
Support Services:	
Pupil	4,432,227
Instructional Staff	4,777,972
General Administration	531,132
School Administration	4,251,963
Business Services	944,311
Operations and Maintenance	7,272,587
Transportation	2,694,351
Central Services	1,616,619
Community Services	2,112,061
Other Financing Uses:	
Outgoing transfer to Athletic Fund	1,185,540
Debt Service	<u>266,925</u>

Total Expenditure Appropriation **\$76,288,362**

Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for performance of their responsibilities within the amounts appropriated.

**PORTAGE PUBLIC SCHOOLS
2009/10 AMENDED BUDGET
COMPARISON BY MAJOR CATEGORIES AND FUND BALANCE INFORMATION**

	<u>ACTUAL SY 07/08</u>	<u>ACTUAL SY 08/09</u>	<u>ADOPTED BUDGET SY 09/10</u>	<u>AMENDED BUDGET #1 SY 09/10</u>	<u>CHANGE</u>
Revenues					
Not Program Related	65,673,874	65,607,136	65,402,935	63,555,340	(1,847,595)
Program Related	11,334,315	11,672,464	12,804,007	12,517,504	(286,503)
Total Revenues	77,008,189	77,279,600	78,206,942	76,072,844	(2,134,098)
Expenses					
Salaries	43,491,855	44,429,110	45,075,558	43,721,555	(1,354,003)
Fringe Benefits:					
FICA*	3,205,961	3,315,323	3,358,479	3,247,930	(110,549)
Retirement*	7,299,198	7,336,780	7,560,595	7,309,059	(251,536)
Health Insurance	8,585,647	7,993,404	7,902,724	6,243,897	(1,658,827)
Other Insurances:					
Dental	627,696	621,755	622,029	533,450	(88,579)
Vision	136,301	129,642	129,589	106,861	(22,728)
Long-Term Disability	242,341	209,641	201,548	167,611	(33,937)
Life	49,876	40,334	40,496	36,713	(3,783)
Other fringes	486,697	491,357	476,749	400,707	(76,042)
Total Fringes	20,633,717	20,138,236	20,292,209	18,046,228	(2,245,981)
Purchased Services	6,416,474	7,049,105	6,335,312	7,711,677	1,376,365
Supplies, Materials, Other	4,464,669	4,355,973	5,750,135	4,918,306	(831,829)
Capital Outlay	758,294	221,843	80,400	438,131	357,731
Debt Service	416,071	331,970	267,156	266,925	(231)
Outgoing Transfer to Athletic Fund-Net	1,110,309	1,153,790	1,181,009	1,185,540	4,531
Total Expenses	77,291,389	77,680,027	78,981,779	76,288,362	(2,693,417)
Income (Deficit) Projected	(283,200)	(400,427)	(774,837)	(215,518)	559,319
Total Fund Balance Information					
Total Fund Balance - Beginning	7,061,546	6,778,346	6,377,919	6,377,919	
Income(Deficit) - Allocated to Unreserved	(283,200)	(400,427)	(774,837)	(215,518)	
Total Fund Balance - Ending	6,778,346	6,377,919	5,603,082	6,162,401	
As Percentage of Budgeted Expenditures	8.77%	8.21%	7.09%	8.08%	

Notes:

* Mandated fringe benefits.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION
COMMUNITY ROOM - ADMINISTRATION BUILDING
FEBRUARY 22, 2010, 6:30 P.M.**

Note Page

Required Approval Items

2. Building and Site Sinking Fund Millage Resolution

(Enclosure #4)

Recommended Motion:

Motion offered by _____, supported by _____, that the Board of Education adopt the Resolution requesting voter consideration at the May 4th School Election of a .5000 millage rate for a Building and Site Sinking Fund (BSSF) that would begin in school year 2010/11 and run through school year 2014/15, as presented. [Roll Call Vote]



Thomas Noverr, Assistant Superintendent for Operations 8111 South Westnedge Avenue
www.portageps.org Portage, MI 49002
(269) 323-5182 (voice) (269) 323-5158 (fax)

To : Marsha Wells, Superintendent
From : Tom Noverr, Assistant Superintendent for Operations
Date : February 2, 2010
Subj : Building and Site Sinking Fund Millage Resolution

RECOMMENDATION

That the Board of Education adopt a resolution requesting voter consideration at the May 4th School Election of a .5000 millage rate for our Building and Site Sinking Fund (BSSF) that would begin in school year 2010/11 and run through school year 2014/15.

BACKGROUND INFORMATION

Since 1966 the District has levied between .5000 and 1.5000 for a BSSF millage. Receipts from this levy go into a separate fund for such things as making necessary repairs and improvements to school buildings, structures, and parking areas. In that many of our facilities are nearly 50 years old; numerous facility repairs like roofs, mechanical systems, flooring and asphalt have been funded with this millage.

From 1966 through 1998 the District levied 1.000 mills in this fund. In 1998 through currently, the District levied .5000 mills of BSSF while the other .5000 was transferred to debt millage with voter approval. In 2001 voters approved an increase of 1.000 that extended through June, 2005 for construction of the two multipurpose facilities and the major renovations to the high school auditoriums. That 1.000 additional millage was specifically earmarked to expire when the principal and interest was paid off on these improvements.

During this past spring the administration began an analysis of the feasibility of renewing the .5000 mills that has been in place since 1998. Critical support for the District's Energy Conservation Program, roofing, asphalt, along with on-going maintenance allocations ensures that our taxpayers' investment in facilities will be properly maintained for future generations.

I will be happy to answer any questions that you or Board members may have on this recommendation and the support material. Passage of the resolution by the February 22nd Board meeting will allow the administration to certify the ballot with the County and City Clerk's by the deadline of February 23rd.

REGULAR SCHOOL ELECTION RESOLUTION

Portage Public Schools, Kalamazoo County, Michigan (the "District").

A _____ meeting of the board of education (the "Board") of the District was held in the _____ in the District, on the ____ day of _____, 20 __, at ____ o'clock in the _____.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

- 1. Pursuant to the Michigan Election Law, this Board has previously determined that the regular school election be held annually on the first Tuesday after the first Monday in May; and
- 2. It is necessary to conduct the District's regular election on Tuesday, May 4, 2010, to fill one or more Board positions; and
- 3. On or before Tuesday, February 23, 2010, the Board is required to certify any ballot proposition to be submitted to the voters at such election to the election coordinator or coordinators designated to conduct elections within the District (the "Election Coordinator").

NOW, THEREFORE, BE IT RESOLVED THAT:

- 1. The regular school election of the school electors of the District be called and held on Tuesday, May 4, 2010.
- 2. The proposition attached hereto as Exhibit "A" shall be submitted to the electors of the District at the regular school election.

- 3. The Election Coordinator is hereby requested to:
 - a. Utilize _____, a newspaper published or of general circulation within the District, for publication of notices in accordance with the election law requirements.
 - b. Utilize ballot proposition summary information, as prepared by legal counsel, in the forms of the notices of last day of registration and election in the form as set forth in Exhibit "B" attached hereto.
 - c. Provide a proof copy of the ballot to the District and its legal counsel in sufficient time to allow the ballot to be proofread prior to printing.

4. The Secretary of this Board is hereby authorized and directed to file a copy of this resolution with the Election Coordinator and with any Election Clerk or clerks designated to conduct elections within the District by 4:00 p.m., on Tuesday, February 23, 2010.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Motion declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Portage Public Schools, Kalamazoo County, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a _____ meeting held on _____, 20____, the original of which resolution is a part of the Board's minutes and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

BJB/ssw

EXHIBIT "A"

**MILLAGE RENEWAL PROPOSAL
BUILDING AND SITE SINKING FUND TAX LEVY**

Shall the limitation on the amount of taxes which may be assessed against all property in Portage Public Schools, Kalamazoo County, Michigan, be increased by and the board of education be authorized to levy not to exceed .50 mill (\$.50 on each \$1,000 of taxable valuation) for a period of 5 years, 2010 to 2014, inclusive, to continue to provide for a sinking fund for the purchase of real estate for sites for, and the construction or repair of, school buildings and all other purposes authorized by law; the estimate of the revenue the school district will collect if the millage is approved and levied in 2010 is approximately \$1,232,000 (this is a renewal of millage which expired with the 2009 tax levy)?

EXHIBIT "B"

**SUMMARY OF BALLOT PROPOSITION TO BE INSERTED
IN THE NOTICES OF LAST DAY OF REGISTRATION AND
ELECTION:**

PORTAGE PUBLIC SCHOOLS
MILLAGE RENEWAL PROPOSAL
BUILDING AND SITE SINKING FUND TAX LEVY
.50 MILL FOR 5 YEARS

Full text of the ballot proposal may be obtained at the administrative offices of Portage Public Schools, 8111 South Westnedge Avenue, Portage, Michigan 49002, telephone: (269) 323-5000.

PPS BLDG & SITE FUND .5000 MILLAGE REQUEST - LONG TERM BUDGET

	SY 2008/09 Actual	SY 2009/10 Adopted	SY 2009/10 Amend #1	SY 2010/11 Projection	SY 2011/12 Projection	SY 2012/13 Projection	SY 2013/2014 Projection	SY 2014/2015 Projection
Unappropriated Fund Balance - Beginning (Est)	\$ 1,247,598	\$ 1,598,862	\$ 1,631,488	\$1,628,515	\$1,406,615	\$1,381,715	\$1,177,815	\$1,210,915
Revenues								
Tax Levy at .50 mills	1,165,571	1,173,327	1,173,327	1,125,000	1,125,000	1,125,000	1,125,000	1,125,000
Industrial Facilities tax	10,962	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Interest Income	23,601	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Interest on Delinquent Taxes	1,612	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Payment in Lieu of Taxes	1,021	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Other Tax Revenues (net of refunds)	1,881	1,100	1,100	1,100	1,100	1,100	1,100	1,100
Reimbursement from Bond #1 - Site Acquisition	-	-	665,000	-	-	-	-	-
Note Receivable Collection	4,020	-	-	-	-	-	-	-
Total Revenues	1,208,668	1,218,427	1,883,427	1,170,100	1,170,100	1,170,100	1,170,100	1,170,100
Expenses								
Available for Specific Projects - To Be Determined	528,081	746,400	746,400	200,000	500,000	400,000	600,000	400,000
Energy Management System Installation	-	-	-	300,000	-	-	-	-
Major Roof Projects (See Page 9)	161,794	940,000	940,000	242,000	110,000	299,000	112,000	276,000
Asphalt Projects (See Page 10)	-	-	-	450,000	385,000	475,000	225,000	475,000
On-going Maintenance Allocations (See Page 11)	134,103	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Doors (Another On-Going Maintenance Allocation)	800	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Total Expenses	824,778	1,886,400	1,886,400	1,392,000	1,195,000	1,374,000	1,137,000	1,351,000
Projected Revenues Over Expenses	383,890	(667,973)	(2,973)	(221,900)	(24,900)	(203,900)	33,100	(180,900)
Unappropriated Fund Balance - Ending (Est)	\$1,631,488	\$930,389	\$1,628,515	\$1,406,615	\$1,381,715	\$1,177,815	\$1,210,915	\$1,030,015

PPS LONG TERM BLDG & SITE FUND BUDGET - OVERVIEW

	SY 2008/09	SY 2009/10	SY 2010/11	SY 2011/12	SY 2012/13	SY 2013/2014	SY 2014/15
	Actual	Adopted	Projection	Projection	Projection	Projection	Projection

Site Acquisition Costs
 Asbestos Abatement
 Fencing

489,188
 36,120
 2,773

528,081

Total Specific Projects

PPS LONG TERM BLDG & SITE FUND BUDGET - OVERVIEW

	SY 2008/09	SY 2009/10	SY 2010/11	SY 2011/12	SY 2012/13	SY 2013/2014	SY 2014/15
	Actual	Adopted	Projection	Projection	Projection	Projection	Projection
Site Acquisition Costs		141,000					
WMS Tennis Courts Replacements		325,000					
MBE Carpet Replacement		150,000					
CMS,NMS, WMS Pools - Sand Filter Replacement		90,000					
WMS Drive Shaft Replacement		5,400					
McCarmley Fieldhouse - Locker Room Furnance		20,000					
CMS - Media Center Climate Control replacement		15,000					
Total Specific Projects		746,400					

PPS LONG TERM BLDG & SITE FUND BUDGET - OVERVIEW

SY 2008/09	SY 2009/10	SY 2010/11	SY 2011/12	SY 2012/13	SY 2013/2014	SY 2014/15
Actual	Adopted	Projection	Projection	Projection	Projection	Projection

Target for Specific Projects available for adoption in the yearly budget by Board of Education 200,000

PPS LONG TERM BLDG & SITE FUND BUDGET - OVERVIEW

SY 2008/09	SY 2009/10	SY 2010/11	SY 2011/12	SY 2012/13	SY 2013/2014	SY 2014/15
Actual	Adopted	Projection	Projection	Projection	Projection	Projection

Target for Specific Projects available for adoption in the yearly budget by Board of Education

500,000

PPS LONG TERM BLDG & SITE FUND BUDGET - OVERVIEW

SY 2008/09	SY 2009/10	SY 2010/11	SY 2011/12	SY 2012/13	SY 2013/2014	SY 2014/15
Actual	Adopted	Projection	Projection	Projection	Projection	Projection

Target for Specific Projects available for adoption in the yearly budget by Board of Education

400,000

PPS LONG TERM BLDG & SITE FUND BUDGET - OVERVIEW

SY 2008/09	SY 2009/10	SY 2010/11	SY 2011/12	SY 2012/13	SY 2013/2014	SY 2014/15
Actual	Adopted	Projection	Projection	Projection	Projection	Projection

Target for Specific Projects available for adoption in the yearly budget by Board of Education

_____ 600,000

PPS LONG TERM BLDG & SITE FUND BUDGET - OVERVIEW

SY 2008/09	SY 2009/10	SY 2010/11	SY 2011/12	SY 2012/13	SY 2013/2014	SY 2014/15
Actual	Adopted	Projection	Projection	Projection	Projection	Projection

Target for Specific Projects available for adoption in the yearly budget by Board of Education

400,000

PPS BLDG & SITE FUND .5000 MILLAGE REQUEST - ROOF WORK

	SY 2008/09	SY 2009/10	SY 2010/11	SY 2011/12	SY 2012/13	SY 2013/2014	SY 2014/15
	Actual	Adopted	Projection	Projection	Projection	Projection	Projection
<u>Summer 2008-09 Projects</u> Amberly and Woodland	161,794						
<u>Summer 2010 Projects</u> Angling Road Elementary (done in Summer '09)		365,000					
West Middle		275,000					
Central High		100,000					
Northern High		200,000					
Total		<u>940,000</u>					
<u>Summer 2011 Projects</u> Central Middle			198,000				
PCEC			44,000				
Total			<u>242,000</u>				
<u>Summer 2012 Projects</u> NHS				55,000			
Haverhill				55,000			
Total				<u>110,000</u>			
<u>Summer 2013 Projects</u> Central Elementary					50,000		
North Middle					18,000		
NHS Gym Roof					231,000		
Total					<u>299,000</u>		
<u>Summer 2014 Projects</u> NMS Gym Roof						112,000	
<u>Summer 2015 Projects</u> Moorsbridge							276,000

PPS BLDG & SITE FUND .5000 MILLAGE REQUEST - ASPHALT WORK

	SY 2008/09	SY 2009/10	SY 2010/11	SY 2011/12	SY 2012/13	SY 2013/2014	SY 2014/15
	Actual	Adopted	Projection	Projection	Projection	Projection	Projection
<u>Summer 2011 Projects</u>							
Central Middle School			225,000				
Woodland Redesign			225,000				
Total			450,000				
<u>Summer 2012 Projects</u>							
Community Education - North and West Lots				250,000			
West Middle School - Back loading/parking area				75,000			
Moorsbridge - Bus loop and loading area				60,000			
Total				385,000			
<u>Summer 2013 Projects</u>							
Angling Road Redesign					275,000		
Central Elementary					200,000		
Total					475,000		
<u>Summer 2014 Projects</u>							
North Middle School						225,000	
Total						225,000	
<u>Summer 2015 Projects</u>							
Haverhill Redesign							275,000
Amberly Elementary							200,000
Total							475,000

PPS BLDG & SITE FUND .5000 MILLAGE REQUEST - ON-GOING ALLOCATIONS

	SY 2008/09	SY 2009/10	SY 2010/11	SY 2011/12	SY 2012/13	SY 2013/2014	SY 2014/15
	Actual	Adopted	Projection	Projection	Projection	Projection	Projection
On-Going Projects							
Roof Repair and Inspections	26,883	30,000	30,000	30,000	30,000	30,000	30,000
Asphalt Repair	11,300	20,000	20,000	20,000	20,000	20,000	20,000
Toilet Partition Replacement	5,007	10,000	10,000	10,000	10,000	10,000	10,000
Flooring/Carpet Replacement	17,862	10,000	10,000	10,000	10,000	10,000	10,000
District Mechanical	73,051	55,000	55,000	55,000	55,000	55,000	55,000
District Electrical	-	25,000	25,000	25,000	25,000	25,000	25,000
Total On-Going Projects	134,103	150,000	150,000	150,000	150,000	150,000	150,000

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION
COMMUNITY ROOM - ADMINISTRATION BUILDING
FEBRUARY 22, 2010, 6:30 P.M.**

Note Page

Required Approval Items

- 3. Contract Approvals
 - a. Portage School Bus Drivers' Association 2009/10 Contract (Enclosure #5)

Recommended Motion:

Motion offered by _____, supported by _____, that the Board of Education approve the 2009/10 Contractual Agreement with the Portage School Bus Driver's Association, as presented.



February 8, 2010

MEMORANDUM

TO: The Board of Education
FROM: Tom Zahrt
RE: 2009/10 Portage School Bus Drivers

Recommendation

It is recommended that the Board of Education approve the 2009/10 Contractual Agreement with the Portage School Bus Driver's Association.

Background

I am pleased to bring forward for the Board's approval this tentative agreement with the Portage School Bus Driver's Association. Over the course of the last several months, both bargaining teams have worked diligently and professionally to come to an agreement on the 2009/10 contract. Economic issues were agreed upon and we were able to complete negotiations on additional contractual language.

Key aspects of the agreement are provided below:

- Wage Schedule A frozen with no advancement of steps until February 2011
- Implementation of two tier wage scale for those employees hired after January 29, 2010
- Change to MESSA Choices II with increased co-pays, 5% premium share, and a \$200/\$400 deductible
- Language added to eliminate purchase of jackets for the Drivers for the 2009/10 school year
- Articles were adjusted for legal compliance around Agency Shops and EEO compliance
- Eliminated District paying for license endorsement reimbursement

The items listed above will go into effect immediately upon approval.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION
COMMUNITY ROOM - ADMINISTRATION BUILDING
FEBRUARY 22, 2010, 6:30 P.M.**

Note Page

Required Approval Items

- 3. Contract Approvals
 - b. Portage Custodial / Maintenance Association 2009/10 Contract (Enclosure #6)

Recommended Motion:

Motion offered by _____, supported by _____, that the Board of Education approve the 2009/10 Contractual Agreement with the Portage Custodial / Maintenance Association, as presented.



February 8, 2010

MEMORANDUM

TO: The Board of Education
FROM: Tom Zahrt
RE: 2009/10 Portage Custodial / Maintenance Association

Recommendation

It is recommended that the Board of Education approve the 2009/10 Contractual Agreement with the Portage Custodial / Maintenance Association.

Background

I am pleased to bring forward for the Board's approval this tentative agreement with the Portage Custodial / Maintenance Association. Over the course of the last several months, both bargaining teams have worked diligently and professionally to come to an agreement on the 2009/10 contract. Economic issues were agreed upon and we were able to complete negotiations on additional contractual language.

Key aspects of the agreement are provided below:

- Wage Schedule A is reduced by 2% effective July 1 2009
- Implementation of a two tier vacation scale for those employees hired after July 1, 2009
- Change to MESSA Choices II with increased co-pays, 10% premium share, and a \$200/\$400 deductible
- Language removed to eliminate the removal of disciplinary write ups older than 2 years
- Articles were adjusted for legal compliance around Agency Shops and EEO compliance

The items listed above will go into effect immediately upon approval.