

**BOARD OF EDUCATION
ORGANIZATIONAL MEETING**

JULY 11, 2011

COMMUNITY ROOM

ADMINISTRATION BUILDING

8111 S. WESTNEDGE, PORTAGE, MI

6:30 P.M.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION
COMMUNITY ROOM - ADMINISTRATION BUILDING
JULY 11, 2011, 6:30 P.M.
REVISED AGENDA**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

AFFIRM OATH OF OFFICE – TOM EDDY AND TED HARTRIDGE

ORGANIZATIONAL ITEMS

1. ELECTION OF OFFICERS
 - PRESIDENT
 - VICE PRESIDENT
 - SECRETARY
2. APPOINTMENT OF BOARD RECORDING SECRETARY
3. ACCESS TO SAFETY DEPOSIT BOX
4. APPROVAL OF THE SCHEDULE OF BOARD MEETING DATES FOR 2011-2012
5. OTHER

REPORTS

1. SUPERINTENDENT'S REPORT

COMMENTS OR COMMUNICATIONS

1. BY CITIZENS
2. BY BOARD TRUSTEES

CONSENT AGENDA

1. APPROVAL OF MINUTES OF JUNE 20, 2011, REGULAR BUSINESS MEETING

REQUIRED APPROVAL ITEM

1. EMPLOYEE CONTRACT APPROVAL
 - a. BUILDING AND DISTRICT ADMINISTRATIVE CONTRACT AMENDMENTS FOR 2011/12
 - b. OTHER
2. RECOMMENDED APPROVAL OF BUS FINANCING BID AND RESOLUTION AUTHORIZING INSTALLMENT PURCHASE AGREEMENT

CLOSED SESSION

* CITIZENS WISHING TO COMMENT ON DISCUSSION ITEMS WILL BE ALLOWED TO DO SO AT THE END OF THE DISCUSSION PORTION OF THE MEETING.

<p>PORTAGE PUBLIC SCHOOLS MISSION STATEMENT Portage Public Schools will shape the future by empowering every student to contribute intelligently and ethically in an information rich, global society.</p>

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION
COMMUNITY ROOM - ADMINISTRATION BUILDING
JULY 11, 2011, 6:30 P.M.**

Note Page

Organizational Items

1. Election of Officers

The Board's Past Secretary will officiate during the election of the President. Following the President being elected, that person will conduct the election of the Vice President and Secretary.

The person conducting the election of each position will ask three times for nominations for each position. The nominations will then be closed and an indication of support for each nomination will be requested by a show of hands. A nominee is elected to each position by a majority of support from the Board.

A. President

Member _____ nominates _____ Vote: _____

Member _____ nominates _____ Vote: _____

Member _____ nominates _____ Vote: _____

B. Vice President

Member _____ nominates _____ Vote: _____

Member _____ nominates _____ Vote: _____

Member _____ nominates _____ Vote: _____

C. Secretary

Member _____ nominates _____ Vote: _____

Member _____ nominates _____ Vote: _____

Member _____ nominates _____ Vote: _____

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION
COMMUNITY ROOM - ADMINISTRATION BUILDING
JULY 11, 2011, 6:30 P.M.**

Note Page

Organizational Items

2. Appointment of Board Recording Secretary

(Enclosure #1)

Recommended Motion:

Motion offered by _____, supported by _____, that the Board of Education approve the appointment of Edna Kent, Administrative Assistant, as Recording Secretary to the Board of Education.

Richard Perry, Ed.D.
Superintendent

phone: 269.323.5161
fax: 269.323.5001
rperry@portageps.org

TO: Board of Education
FROM: Richard Perry
DATE: July 1, 2011
RE: Recommended Appointment of Board Recording Secretary

RECOMMENDED ACTION:

In accordance with Board Bylaws, Article IV, I recommend the appointment of Edna Kent, Administrative Assistant, as Recording Secretary to the Board of Education.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION
COMMUNITY ROOM - ADMINISTRATION BUILDING
JULY 11, 2011, 6:30 P.M.**

Note Page

Organizational Items

3. Access to Safety Deposit Box

(Enclosure #2)

Recommended Motion:

Motion offered by _____, supported by _____, that the Board of Education approve the following persons be authorized to access the District's safety deposit boxes at Comerica Bank: Superintendent, Business Manager and the Board of Education Secretary.

TO : Richard Perry, Superintendent
FROM: Karla Colestock, Business Manager
DATE : June 29, 2011
SUBJ : Access to Safety Deposit Box

RECOMMENDATION

It is recommended that the following persons be authorized to access the District's safety deposit boxes at Comerica Bank: Superintendent, Business Manager, and the Board of Education Secretary.

BACKGROUND INFORMATION

The District maintains two safety deposit boxes at the S. Westnedge & Centre St. branch of Comerica Bank. Stored in these boxes are such items as deeds to various parcels of real estate, title insurance, microfilm copies of accounting/payroll records, and network back up tapes. Access to the safety deposit boxes can be accomplished only with the signatures of any two of the above named individuals.

I'd be happy to answer any questions that you or Board Members may have on this recommendation.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION
COMMUNITY ROOM - ADMINISTRATION BUILDING
JULY 11, 2011, 6:30 P.M.**

Note Page

Organizational Items

4. Approval of the Schedule of Board Meeting Dates for 2011/12 (Enclosure #3)

Recommended Motion:

Motion offered by _____, supported by _____, that the Board of Education approve the schedule of 2011/12 Board of Education meetings, as presented.

5. Other

Edna Kent
*Administrative Assistant to the
Superintendent*

phone: 269.323.5148
fax: 269.323.5149
ekent@portageps.org

To : Ric Perry, Superintendent
From : Edna Kent, Board Recording Secretary
Date : July 1, 2011
Re : Proposed 2011/12 Board of Education Meeting Schedule

RECOMMENDED ACTION:

It is recommended that the schedule of 2011/12 Board of Education meetings be approved as presented.

BACKGROUND INFORMATION:

At its first meeting in July, the Board of Education adopts a calendar of meetings for the upcoming year. The Board of Education typically meets on the second and fourth Mondays of most months, although it may establish special meetings for policy governance or other matters, as needed.

The proposed schedule is consistent with the established practice by meeting on the first and third Mondays in June of 2012 to facilitate budget development, public hearing, and adoption. The schedule also reflects regular business meetings only in the months of July, August, December and April.

SCHEDULE OF MEETINGS - REVISED

PORTAGE PUBLIC SCHOOLS PORTAGE, MICHIGAN

SCHEDULE OF 2011-2012 BOARD OF EDUCATION MEETINGS*

All meetings to be held in the Community Room of the Administration Building, 8111 S. Westnedge. When two meetings are held in one month, the first is a Committee of the Whole Work Session (WS) the second is a Regular Business Meeting (RM).

July 11, 2011

January 16, 2012 (WS)

January 30, 2012 (RM)

August 22, 2011 (RM)

February 13, 2012 (WS)

February 27, 2012 (RM)

September 12, 2011 (WS)

March 12, 2012 (WS)

September 26, 2011 (RM)

March 26, 2012 (RM)

October 10, 2011 (WS)

April 16, 2012 (RM)

October 24, 2011 (RM)

May 7, 2012 (WS)

November 7, 2011 (WS)

May 21, 2012 (RM)

November 21, 2011 (RM)

June 4, 2012 (WS)

December 12, 2011 (RM)

June 18, 2012 (RM)

* Unless otherwise announced, all meetings will commence at 6:30 p.m. Notice of special meetings shall be posted in the Administration Building, 8111 S. Westnedge Avenue, phone: 323-5000. Agendas are posted on Friday prior to the meeting, packets are posted the day of the meeting, and minutes are posted upon Board approval at the following meeting on the District's web site: www.portageps.org. The tentative Organizational Meeting date for 2012-2013 is July 9, 2012.

6/17/11

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION
COMMUNITY ROOM - ADMINISTRATION BUILDING
JULY 11, 2011, 6:30 P.M.**

Note Page

Reports

1. Superintendent's Report

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION
COMMUNITY ROOM - ADMINISTRATION BUILDING
JULY 11, 2011, 6:30 P.M.**

Note Page

Comments or Communications

1. By Citizens

2. By Trustees

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION
COMMUNITY ROOM - ADMINISTRATION BUILDING
JULY 11, 2011, 6:30 P.M.**

Note Page

Consent Agenda

1. Minutes Of June 20, 2011, Regular Business Meeting

(Enclosure #4)

Recommended Motion:

Motion offered by _____, supported by _____,
that the Board of Education approve the consent agenda, as presented.

**BOARD OF EDUCATION
SPECIAL AND REGULAR BUSINESS MEETING MINUTES**

June 20, 2011

The special meeting of the Board of Education of Portage Public Schools held on Monday, June 20, 2011, was called to order at 6:00 p.m. by President Hollenbeck in the Instructional Services Conference Room of the Administration Building, 8111 S. Westnedge.

Board Trustees Present: Kevin Hollenbeck, Geoff Howe, Melanie Kurdys, Rusty Rathburn, Bo Snyder, Randy Van Antwerp, and Joanne Willson

Board Trustees Absent: None

Others Present: Tom Eddy and Ted Hartridge

Administration Present: Marsha Wells, Superintendent; Tom Noverr, Assistant Superintendent of Operations; Ric Perry, Assistant Superintendent of Instruction; and Tom Zahrt, Director of Human Resources

CLOSED SESSION

Motion offered by Mr. Howe, seconded by Mr. Snyder, that the Board of Education move into closed session for the purpose of discussing pending litigation [Section 8 (e) of the Open Meetings Act].

Upon a roll call vote, all Trustees present voted in favor of the motion.

The Board moved into closed session at 6:00 p.m.

The Board returned to open session and recessed at 6:16 p.m.

The regular business meeting of the Board of Education of the Portage Public Schools held on Monday, June 20, 2011, was called to order at 6:31 p.m. by President Hollenbeck in the Community Room of the Administration Building, 8111 S. Westnedge. He welcomed an audience of 40 people and all in attendance recited the Pledge of Allegiance.

Board Trustees Present: Kevin Hollenbeck, Geoff Howe, Melanie Kurdys, Rusty Rathburn, Bo Snyder, Randy Van Antwerp, and Joanne Willson

Board Trustees Absent: None

DISTRICT RECOGNITIONS AND ACKNOWLEDGEMENTS

The Community Relations Manager, Mr. Tom Vance, introduced Ms. Amanda Reel, Volunteer Center of Greater Kalamazoo Program Coordinator. Ms. Reel recognized three District Student Service Award recipients presenting them with a medallion and a Certificate of Excellence signed by the Governor. President Hollenbeck congratulated and presented recognition certificates to the students on behalf of the Board.

Superintendent Wells recognized and congratulated Mr. Van Antwerp for achieving his Michigan Association of School Boards (MASB) Certified Boardmember Award (CBA).

Superintendent Wells acknowledged and thanked President Hollenbeck and Mrs. Kurdys for their service to the Board and District. All Trustees echoed the Superintendent's remarks.

Mrs. Kurdys shared reflections on challenges and accomplishments during her tenure on the Board and urged the District and Board to focus on students in Board actions and enable every student to succeed.

President Hollenbeck acknowledged he was honored to serve on the Board, shared processes he would like to see continued and offered best wishes to the new Trustees. President Hollenbeck also recognized and thanked the Assistant Superintendent of Operations, Mr. Tom Noverr, for his contributions to the District.

PUBLIC HEARING

President Hollenbeck opened the Public Hearing on the 2011/12 Fiscal Year Budget and called for public comment on the 2011/12 Fiscal Year Budget. Mr. Van Antwerp explained guidelines the Board uses for this portion of the meeting.

Mr. Dennis Simpson, 2927 Kalarama, a citizen, shared concern for teacher layoffs and bargaining.

President Hollenbeck closed the Public Hearing.

REPORTS

Superintendent's Report: The Director of Curriculum, Instruction and Assessment, Ms. Denise Bresson, provided a curriculum review update and commended the committee members for their work.

Based on the Board Quality Committee work on the Balanced Scorecard, Ms. Bresson highlighted an example of how information is being shared by Birmingham Public Schools and discussed how this example might be utilized in Portage.

Mr. Tom Vance provided school year highlights from 2010/11 pertaining to District, state and national recognitions and awards.

Superintendent Wells offered thanks and best wishes to Mr. Tom Noverr for his 29 years of service to the District. She congratulated and offered best wishes to Dr. Ric Perry on his appointment as the interim Superintendent. Superintendent Wells offered thanks to the community for their support over the past four years, shared highlights of her tenure in the District, acknowledged exceptional staff and thanked all staff members for their wage concessions.

Financial Report: Mrs. Karla Colestock presented a financial report for the eleven month period ending May 31, 2011. Mrs. Colestock informed the Board that the District Business Office was recently awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association for the sixth consecutive year.

COMMENTS OR COMMUNICATIONS

President Hollenbeck opened the comments and communications portion of the meeting and asked if there were any citizens who would like to speak to the Board.

Ms. Angela Little, 7587 Dunross Drive, a parent, shared concerns for elementary class sizes at Moorsbridge Elementary and suggested options to alleviate large classes.

Mr. Tom Eddy, 8339 Brookwood, a citizen and recently elected Board member, thanked President Hollenbeck and Mrs. Kurdys for their service to the Board, thanked Mr. Noverr for his service to the District, congratulated Dr. Perry on his appointment as the interim Superintendent, congratulated Mr. Van Antwerp for receiving his CBA certification, thanked the voters for their showing their confidence by electing him to the Board, and thanked Superintendent Wells for her service to the District.

Mr. Bob Walker, 2812 Vanderbilt, a citizen, thanked Superintendent Wells for her service to the District and wished her well in future endeavors and urged the Board to work together.

Mrs. Lissa Hartridge, 3723 Songbird Lane, a citizen, thanked Mr. Noverr for his service to the District, congratulated Dr. Perry on his appointment to interim Superintendent, shared success highlights from the recent Northern High School State Forensics Tournament, and thanked Superintendent Wells for her service to the District.

President Hollenbeck opened the floor to comments from fellow Board members.

Mrs. Kurdys thanked Ms. Little for raising concerns regarding class sizes and discussed the need for the Board to provide oversight of class size minimums and maximums.

Mr. Van Antwerp extended best wishes and thanks to Mr. Noverr, offered thanks to all in the District staff for a successful school year, and extended best wishes and thanks to Superintendent Wells for her service to the District.

Mr. Howe extended best wishes and thanks to Mr. Noverr and Superintendent Wells for their service to the District.

President Hollenbeck opened the floor to Board Committee reports.

Mrs. Kurdys, the Legislative Liaison, discussed the teacher tenure law that recently passed in the House and is moving on to the Senate.

For Board Learning Time, Mr. Howe shared an article written by Jennifer Merriman Bausmith and Carol Barry entitled "Revisiting Professional Learning Communities to Increase College Readiness: The Importance of Pedagogical Content Knowledge," published May 2011, *Educational Researcher*, Vol. 40, No. 4, pp. 175-178.

CONSENT AGENDA

President Hollenbeck presented the following Consent Agenda items for approval by the Board of Education: The minutes of the May 19, 2011, Special Meeting, May 23, 2011, Special and Regular Business Meetings, May 31; 2011, Special Meeting, June 1, 2011, Special Meeting, June 6, 2011, Special Meeting and Committee Of The Whole Work Session, June 8, 2011, Special Meeting, June 9, 2011, Special Meeting and June 13, 2011, Special Meetings, Board Of Education Organizational Meeting For July 11, 2011, 2011/12 Preliminary School Calendar, Preliminary Trip Request - Central High School Field Trip To Czech Republic and Austria, Renewal of Chartwells Food Service Contract for 2011/12, Lunch and Breakfast Prices For 2011/12 and Policy Revisions. There being no objections to any items, motion carried unanimously.

REQUIRED APPROVAL ITEMS

Motion offered by Mrs. Kurdys, seconded by Mr. Van Antwerp, that the Board of Education adopt the Resolution to Capitalize Interest on Portion of 2008 School Bonds, as presented.

Mrs. Kurdys encouraged the Board to allocate more Bond money to this purpose in the future to minimize taxpayer impact.

Upon a roll call vote, all Trustees present voted in favor of the motion.

Motion offered by Mr. Rathburn, seconded by Mr. Van Antwerp, that the Board of Education adopt the resolution, Amendment #2 to the 2010/11 General Fund Budget, as presented.

Mrs. Colestock shared background on this resolution and responded to a Trustee question.

Upon a roll call vote, all Trustees present voted in favor of the motion.

Motion offered by Mr. Snyder, seconded by Mr. Rathburn, that the Board of Education adopt the resolution, Amendment #2 to the 2010/11 School Service Fund Budget, as presented.

Mrs. Colestock shared background on this resolution.

Upon a roll call vote, all Trustees present voted in favor of the motion.

Motion offered by Mrs. Willson, seconded by Mrs. Kurdys, that the Board of Education ratify the 2011/12 Contractual Agreement with the Portage Association of Educational Office Personnel, as presented.

The Director of Human Resources, Mr. Tom Zahrt, provided background information on this recommendation. All Trustees voiced appreciation to the Secretarial Association for their concessions.

Motion carried unanimously.

Motion offered by Mr. Rathburn, seconded by Mrs. Kurdys, that the Board of Education ratify the 2011/12 Contractual Agreement with the Custodial / Maintenance Association, as presented.

Mr. Tom Zahrt provided background information on this recommendation. All Trustees voiced appreciation to the Custodial/Maintenance Association for their concessions.

Motion carried unanimously.

Motion offered by Mr. Van Antwerp, seconded by Mrs. Kurdys, that the Board of Education ratify the 2011/12 Contractual Agreement with the Portage School Bus Drivers' Association, as presented, pending the ratification from their Association.

Mr. Tom Zahrt provided background information on this recommendation. All Trustees voiced appreciation to the Bus Drivers' Association for their concessions.

Motion carried unanimously.

Motion offered by Mr. Rathburn, seconded by Mr. Snyder, that the Board of Education approve an amendment to the 2011/12 contract for the individual administrators, at the stated salary and adjusted benefits representing a total compensation concession of 4.2%, as presented.

Superintendent Wells shared background information on this recommendation noting the original compensation for this group of employees was set at 6% with the option to revise that percentage based on collective bargaining results. Trustee discussion followed pertaining to ongoing negotiations with other unions, contract length, timing and the technical exempt employee concessions.

Upon further discussion, motion offered by Mr. Snyder, seconded by Mr. Howe, to postpone the Board of Education approval of the amendment to the 2011/12 contract for the individual administrators, at the stated salary and adjusted benefits representing a total compensation concession of 4.2% until the next business meeting.

Motion carried by a vote of 5-2 with President Hollenbeck and Mr. Van Antwerp voting against the motion.

Motion offered by Mr. Rathburn, seconded by Mrs. Kurdys, that the Board of Education adopt the resolution for the General Fund budget for 2011/12, as presented.

The Business Manager, Mrs. Karla Colestock, shared a presentation outlining previous budget cuts, fund balance, assumptions and uncertainties, reductions and adjustments, other funds and the District's financial future projections. Trustee questions and comments pertained to expenses, qualifying and timing of a per-pupil rebate, contingency plans, student allocation, changes to the retirement rate, Pay To Participate and testing fees, previous reductions, cost shifting, increased retirement and benefit costs and the use of the District fund balance.

Upon a roll call vote, all Trustees present voted in favor of the motion.

Motion offered by Mr. Van Antwerp, seconded by Mrs. Kurdys, that the Board of Education adopt the resolution for the Debt Retirement budget for 2011/12, as presented.

Upon a roll call vote, all Trustees present voted in favor of the motion.

Motion offered by Mr. Rathburn, seconded by Mr. Van Antwerp, that the Board of Education adopt the resolution for the School Service Fund budget for 2011/12, as presented.

Upon a roll call vote, all Trustees present voted in favor of the motion.

Motion offered by Mr. Rathburn, seconded by Mrs. Kurdys, that the Board of Education adopt the resolution for the Building & Site Sinking Fund budget for 2011/12, as presented.

Upon a roll call vote, all Trustees present voted in favor of the motion.

Motion offered by Mrs. Willson, seconded by Mr. Snyder, that the Board of Education adopt the resolution to set the 2011 Tax Rates, as presented.

Mrs. Colestock provided background information on the resolution.

Upon a roll call vote, all Trustees present voted in favor of the motion.

Motion offered by Mrs. Kurdys, seconded by Mrs. Willson, that the Board of Education adopt the resolution to layoff and/or to reduce the assignment of certain probationary and tenured teachers for the 2011/12 school year, as presented.

Dr. Ric Perry and Superintendent Wells responded to Trustee questions regarding class sizes. Several Trustees shared concern as this resolution does not keep cuts away from the students but acknowledged a lack of other viable alternatives.

Upon a roll call vote, all Trustees present voted in favor of the motion.

Motion offered by Mr. Van Antwerp, seconded by Mr. Howe, that the Board of Education approve the appointment of Mr. Jeff Hamilton to the position of Middle School Assistant Principal, as presented.

Mr. Tom Zahrt provided background information on Mr. Hamilton and responded to a Trustee question pertaining to the interview process used for this search.

Motion carried unanimously.

Motion offered by Mrs. Willson, seconded by Mr. Snyder, that the Board of Education adopt the resolution confirming District membership with the Michigan High School Athletic Association for the 2011/12 school year, as presented.

Dr. Ric Perry shared background details on this annual requirement that allows District students to complete in the State and noted this is cost neutral to the District.

Upon a roll call vote, all Trustees present voted in favor of the motion.

APPROVAL ITEMS

Motion offered by Mr. Rathburn, seconded by Mr. Van Antwerp, that the Board of Education approve the recommendation from Engineered Protection Systems (EPS) of Grand Rapids, Michigan, for the purchase and installation of digital surveillance cameras at Central High School in an amount not to exceed \$84,193 from the 2008 Bond Fund #1, as presented.

Director of Information and Technology Systems, Mr. Dan Vomastek, provided background information on this recommendation and responded to a Trustee question regarding the installation timeline.

Motion carried unanimously.

Motion offered by Mrs. Willson, seconded by Mr. Snyder, that the Board of Education approve the proposal from I.Comm of Grand Rapids, Michigan, for the purchase and installation of interior digital signage systems in an amount not to exceed \$33,665, from 2008 Bond Funds #1 and #2, as presented.

Motion carried unanimously.

Motion offered by Mrs. Willson, seconded by Mr. Van Antwerp, that the Board of Education approve the purchase of 250 document cameras for use with District Technology Enhanced Classroom systems from Data Image Systems in an amount not to exceed \$52,250, from 2008 Bond Fund #1, as presented.

Mr. Dan Vomastek shared background details on this recommendation.

Motion carried unanimously.

Motion offered by Mr. Van Antwerp, seconded by Mr. Howe, that the Board of Education award Buist Electric, Inc., of Kalamazoo, a contract for Woodland Elementary parking lot lighting for completion this summer in the amount of \$59,500.00 from the 2010/11 Building and Site Sinking Fund, as presented.

Mr. Tom Noverr provided background information on this recommendation and responded to a Trustee question pertaining to the project completion timeline.

Motion carried unanimously.

President Hollenbeck led the discussion and provided details on the interim Superintendent contract reviewed by Dr. Richard Perry, the Board Executive Committee and District legal counsel.

Motion offered by Mr. Snyder, seconded by Mr. Rathburn, that the Board of Education approve the employment contract with Dr. Richard Perry as interim Superintendent from July 1, 2011, through June 30, 2012, as presented.

Upon a roll call vote, all Trustees present voted in favor of the motion.

There being no further business to come before the Board, the meeting was adjourned at 9:12 p.m.

Respectfully submitted,

Edna Kent
Recording Secretary

SUPPLEMENTAL RESOLUTION TO CAPITALIZE INTEREST ON PORTION OF
2008 SCHOOL BUILDING AND SITE BONDS
(UNLIMITED TAX GENERAL OBLIGATION)

PORTAGE PUBLIC SCHOOLS
COUNTY OF KALAMAZOO, STATE OF MICHIGAN

Minutes of a regular meeting of the Board of Education of the Portage Public Schools, County of Kalamazoo, Michigan, held in the School District, on the 20th day of June, 2011, at 6:30 p.m., prevailing Eastern Time.

PRESENT: Members Kevin Hollenbeck, Geoff Howe, Melanie Kurdys, Rusty Rathburn, Bo Snyder, Randy Van Antwerp and Joanne Willson
ABSENT: Members None

The following preamble and resolution were offered by Member Mrs. Kurdys and supported by Member Mr. Van Antwerp:

WHEREAS, at an election held in the School District on November 6, 2007, the qualified electors of the Portage Public Schools (the "School District") voted in favor of two bond proposals ("Proposal 1" and "Proposal 2") to pay the costs of certain improvements described in Proposal 1 (the "Proposal 1 Capital Projects") and Proposal 2 (the "Proposal 2 Capital Projects, and together with the Proposal 1 Capital Projects, the "Capital Projects"); and

WHEREAS, on November 26, 2007, the Board of Education of the School District adopted a resolution (the Bond Resolution") authorizing issuance of its bonds in a not to exceed principal amount of \$119,555,000, designated 2008 School Building and Site Bonds (Unlimited Tax General Obligation) (the "Bonds") for the purpose of paying the cost of the Capital Projects and paying the costs of issuing the Bonds; and

WHEREAS, on February 13, 2008, the School District issued the Bonds in the aggregate principal sum of \$112,275,000; and

WHEREAS, the School District established the 2008 School Building and Site Bond Proposal 2 Capital Projects Fund (the "Proposal 2 Capital Projects Fund"), into which proceeds of the Bonds in the amount of \$29,619,152 were deposited, to be used solely to pay for the Proposal 2 Capital Projects; and

WHEREAS, under the Internal Revenue Code of 1986, as amended (the "Code"), the School District may capitalize interest on the Bonds for up to three years after the date the Bonds were issued, and with respect to each capital project, for no longer than one year after the related capital project is complete or placed in service, and state law permits interest to be capitalized at least through the interest payment date following completion of a capital project; and

WHEREAS, at least \$650,000 in Bond proceeds is currently remaining in the Proposal 2 Capital Projects Fund (the "Proposal 2 Bond Proceeds"), and the Proposal 2 Capital Projects were completed in the first quarter of the current fiscal year; and

WHEREAS, the interest on the portion of the Bonds authorized pursuant to Proposal 2 due on May 1, 2010 exceeded \$524,000, and the interest on the portion of the Bonds authorized pursuant to Proposal 2 due on November 1, 2010 exceeded \$519,000; and

WHEREAS, the School District has determined that it is necessary and desirable to supplement the Bond Resolution to authorize the capitalization from Bond proceeds in the Proposal 2 Capital Projects Fund of an amount up to Six Hundred Fifty Thousand Dollars (\$650,000) in interest relating to the portion of the Bonds authorized pursuant to Proposal 2 which was due on May 1, 2010 and November 1, 2010.

NOW, THEREFORE, BE IT RESOLVED, THAT:

1. From the remaining Proposal 2 Bond Proceeds, the School District is hereby authorized to capitalize an amount up to Six Hundred Fifty Thousand Dollars (\$650,000) in interest on the portion of the Bonds authorized pursuant to Proposal 2 which was due on May 1, 2010 and November 1, 2010.
2. The Assistant Superintendent of Operations is authorized and directed to transfer to the


Debt Retirement Fund for the Bonds all or such portion of the \$650,000 as he deems necessary to facilitate the goal of the School District to maintain its debt millage levy at least for the 2011-2012 fiscal year at no more than 4.54 mills, to reimburse such fund for interest paid on the portion of the Bonds authorized pursuant to Proposal 2 first on November 1, 2010 and then on May 1, 2010.

3. All other resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

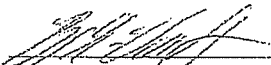
AYES: Members Kevin Hollenbeck, Geoff Howe, Melanie Kurdys, Rusty Rathburn, Bo Snyder, Randy Van Antwerp, and Joanne Willson

NAYS: Members None

RESOLUTION DECLARED ADOPTED.


Secretary, Board of Education
Portage Public Schools

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Education of the Portage Public Schools, County of Kalamazoo, Michigan, at a regular meeting held on June 20, 2011, and that the meeting was conducted and public notice of the meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of the meeting were kept and will be or have been made available as required by the Act.


Secretary, Board of Education
Portage Public Schools

19,100,149.3\071466-00029
05/27/11

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

**PORTAGE PUBLIC SCHOOLS
GENERAL FUND APPROPRIATIONS RESOLUTION
AMENDMENT #2 2010/11**

Be it resolved that this resolution shall be the general appropriations of Portage Public Schools for the fiscal year 2010/11. A resolution to make appropriations; to provide for the expenditures of the appropriations; and to provide for the disposition of all revenue received by Portage Public Schools.

Be it further resolved, that the total unappropriated fund balance and revenues to be available for appropriations in the General Fund of Portage Public Schools for the fiscal year 2010/11 is as follows:

Beginning Unappropriated Fund Balance (Includes the Athletic Fund) **\$ 6,636,782**

REVENUES -

Local Sources	\$22,694,115
State Sources	49,507,584
Federal Sources	5,346,745
Incoming Transfers and Other Financing Sources	<u>468,081</u>

Total Revenues **\$78,016,525**

Total Available to Appropriate **\$84,653,307**

Be it further resolved, that \$76,828,331 of the total available to appropriate is hereby appropriated in the amounts and for the purposes set forth as follows:

EXPENDITURES –

Instruction:

Basic Programs	38,543,236
Added Needs	6,833,601
Adult Education	96,276

Support Services:

Pupil	4,727,619
Instructional Staff	4,580,714
General Administration	687,767
School Administration	4,335,555
Business Services	977,008
Operations and Maintenance	7,241,683
Transportation	2,858,472
Central Services	1,944,697
Athletics	1,556,935

Community Services	2,254,225
Other Financing Use-Debt Service	<u>190,543</u>

Total Expenditure Appropriation **\$76,828,331**

Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for performance of their responsibilities within the amounts appropriated.

**PORTAGE PUBLIC SCHOOLS
SCHOOL SERVICE FUND APPROPRIATIONS RESOLUTION
AMENDMENT #2 2010/11**

Be it resolved that this shall be the School Service Fund appropriations for Portage Public Schools for the fiscal year 2010/11. A resolution to make appropriations; to provide for the expenditure of appropriations; and to provide for the disposition of income received by Portage Public Schools.

Be it further resolved, that the total unappropriated fund balance and revenues to be available for appropriations in the School Service Fund of Portage Public Schools for the fiscal year 2010/11 is as follows:

	<u>Food Service</u>	<u>Bookstore</u>
Beginning Unappropriated Fund Balance (Actual)	\$396,056	\$0
REVENUES:		
Local Sources	1,383,800	12,000
State Sources	150,166	0
Federal Sources	1,035,000	0
	2,568,966	12,000
Total Revenues and Incoming Transfers		
Total Available for Appropriations	2,965,022	12,000
EXPENDITURES:		
Food Service	2,512,427	0
Bookstore	0	12,000
Outgoing Transfer to General Fund for Indirect Costs	181,000	0
	2,693,427	12,000
Total Expenditures and Outgoing Transfers		
Ending Unappropriated Fund Balance (est)	\$271,595	\$0

Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for the performance of their responsibilities within the amounts appropriated.

PORTAGE PUBLIC SCHOOLS
GENERAL FUND APPROPRIATIONS RESOLUTION 2011/12

Be it resolved that this shall be the General Fund appropriations of Portage Public Schools for the fiscal year 2011/12. A resolution to make appropriations; to provide for the expenditure of appropriations; and to provide for the disposition of all revenue received by Portage Public Schools.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the General Fund of Portage Public Schools for fiscal year 2011/12 is as follows:

Beginning Unappropriated Fund Balance (estimate)	\$ 7,824,976
REVENUES -	
Local Sources*	\$21,249,293
State Sources	49,537,063
Federal Sources	1,469,989
Incoming Transfers and Other Transactions	<u>872,954</u>
Total Revenues	<u>\$73,129,299</u>

Total Available to Appropriate	<u>\$80,954,275</u>
--------------------------------	----------------------------

*In compliance with Section 16 of the Uniform Budgeting and Accounting Act, this includes a tax levy of 18.000 mills on Non-Homestead property.

Be it further resolved, that \$73,665,341 of the total available to appropriate is hereby appropriated in the amounts and for the purposes set forth as follows:

EXPENDITURES -	
Instruction:	
Basic Programs	\$36,911,374
Added Needs	6,696,998
Adult Education	95,170
Support Services:	
Pupil	4,679,925
Instructional Staff	4,189,525
General Administration	597,938
School Administration	4,181,263
Business Services	886,886
Operations and Maintenance	7,206,913
Transportation	3,179,699
Central Services	1,769,195
Athletics	1,253,063
Community Services	1,844,224
Other Financing Uses-	
Debt Service	<u>173,168</u>
Total Expenditure Appropriation	<u>\$73,665,341</u>

Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for performance of their responsibilities within the amounts appropriated. This appropriation resolution is to take effect on July 1, 2011.

PORTAGE PUBLIC SCHOOLS
DEBT RETIREMENT FUND APPROPRIATIONS RESOLUTION 2011/12

Be it resolved that this shall be the Debt Retirement Fund appropriations for Portage Public Schools for the fiscal year 2011/12. A resolution to make appropriations; to provide for the expenditure or appropriations; and to provide for the disposition of revenues received by Portage Public Schools.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the Debt Retirement Fund of Portage Public Schools for fiscal year 2011/12 is as follows:

Beginning Unappropriated Fund Balance (estimate) \$ 633,769

Revenues:

Local Property Taxes*	\$ 9,983,097	
Contribution from Bond Proposal #2		
Construction Contingency	650,000	
Industrial Facilities Tax	85,000	
Pilot Payment in Lieu of Tax	8,000	
Other Tax Revenues	5,000	
Interest Income	20,000	
Interest on Delinquent Taxes	<u>7,000</u>	
 Total Revenues		 <u>10,758,097</u>

Total Available to Appropriate \$11,391,866

*In compliance with Section 16 of the Uniform Budgeting and Accounting Act, this is a tax levy of 4.54 mills on all property classifications.

Be it further resolved, that \$11,341,665 of the total available to appropriate is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:

Principal Reduction	\$ 5,595,000	
Interest	5,738,665	
Fees	1,000	
Tax Refunds	<u>7,000</u>	

Total Expenditure Appropriation \$11,341,665

Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for performance of their responsibilities within the amounts appropriated. This appropriation resolution is to take effect on July 1, 2011.

**PORTAGE PUBLIC SCHOOLS
SCHOOL SERVICE FUND APPROPRIATIONS RESOLUTION 2011/2012**

Be it resolved that this shall be the School Service Fund appropriations for Portage Public Schools for the fiscal year 2011/12. A resolution to make appropriations; to provide for the expenditure of appropriations; and to provide for the disposition of income received by Portage Public Schools.

Be it further resolved, that the total unappropriated fund balance and revenues to be available for appropriations in the School Service Fund of Portage Public Schools for the fiscal year 2011/12 is as follows:

	<u>Food Service</u>	<u>Bookstore</u>
Beginning Unappropriated Fund Balance (Estimated)	\$271,595	\$0
REVENUES:		
Local Sources	1,433,700	15,000
State Sources	151,866	0
Federal Sources	1,079,684	0
Incoming Transfer from General Fund	0	0
	2,665,250	15,000
Total Revenues and Incoming Transfers		
	2,936,845	15,000
Total Available for Appropriations		
EXPENDITURES:		
Food Service	2,557,796	0
Athletics	0	0
Bookstore	0	15,000
Outgoing Transfer to General Fund for Indirect Costs	181,000	0
	2,738,796	15,000
Total Expenditures and Outgoing Transfers		
	\$198,049	\$0
Ending Unappropriated Fund Balance (est)		

Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for the performance of their responsibilities within the amounts appropriated. This appropriation resolution is to take effect on July 1, 2011.

PORTAGE PUBLIC SCHOOLS
BUILDING AND SITE SINKING FUND APPROPRIATIONS RESOLUTION 2011/12

Be it resolved that this shall be the Building and Site Sinking Fund appropriations for Portage Public Schools for the fiscal year 2011/12. A resolution to make appropriations; to provide for the expenditure of appropriations; and to provide for the disposition of all revenues received by Portage Public Schools.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the Building and Site Sinking Fund of Portage Public Schools for fiscal year 2011/12 is as follows:

Beginning Unappropriated Fund Balance (estimate)	\$1,773,572
--------------------------------------------------	-------------

Revenues:

Local Property Taxes*	\$1,099,460
Industrial Facility Taxes	10,000
Payment in Lieu of Taxes	1,000
Collection of Prior Year Taxes	500
Interest on Delinquent Taxes	2,000
Interest Income	<u>10,000</u>

Total Revenues	<u>1,122,960</u>
----------------	------------------

Total Available to Appropriate	<u>\$2,896,532</u>
--------------------------------	---------------------------

*In compliance with Section 16 of the Uniform Budgeting and Accounting Act, this is a tax levy of .5000 mills on all property classifications.

Be it further resolved, that \$1,034,700 of the total available to appropriate is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:

Major Projects	\$ 610,000
Other Projects	152,700
Exterior Door Replacement	112,000
Roof Repair	30,000
Asphalt Repair	30,000
Toilet Partition Replacement	10,000
Carpet Replacement	10,000
District Mechanical	55,000
District Electrical	<u>25,000</u>

Total Expenditure Appropriation	<u>\$1,034,700</u>
---------------------------------	---------------------------

Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for the performance of their responsibilities within the amounts appropriated. This appropriation resolution is to take effect on July 1, 2011.

**RESOLUTION TO SET 2011 TAX RATES
FOR SUMMER AND WINTER TAXES**

Portage Public Schools

Be it resolved that millage rates for the Portage Public School District, Kalamazoo County District #45, be set as follows for the 2011/12 fiscal year, and that the Board of Education President and Secretary be authorized to certify the following rates:

City of Portage

In Mills

	<u>2011 Summer Tax Rate</u>	<u>2011 Winter Tax Rate</u>	<u>Total Rate</u>
Operating (Non-Homestead Only)	18.0000	0	18.0000
Building & Site Sinking	0.5000	0	0.5000
Debt Retirement	<u>4.5400</u>	<u>0</u>	<u>4.5400</u>
 Total School Tax Rate	 <u>23.0400</u>	 <u>0</u>	 <u>23.0400</u>

City of Kalamazoo, Pavilion Township, Texas Township

In Mills

	<u>2011 Summer Tax Rate</u>	<u>2011 Winter Tax Rate</u>	<u>Total Rate</u>
Operating (Non-Homestead Only)	0	18.0000	18.0000
Building & Site Sinking	0	0.5000	0.5000
Debt Retirement	<u>0</u>	<u>4.5400</u>	<u>4.5400</u>
 Total School Tax Rate	 <u>0</u>	 <u>23.0400</u>	 <u>23.0400</u>



Portage Public Schools, Kalamazoo County, Michigan

A regular meeting of the Board of Education of Portage Public Schools was held in the Community Room of the Administration Building, on the 20th day of June, 2011 at 6:30 p.m.

The meeting was called to order by Kevin Hollenbeck, President.

Present: Members Kevin Hollenbeck, Geoff Howe, Melanie Kurdys, Rusty Rathburn, Bo Snyder, Randy Van Antwerp and Joanne Willson

Absent: Members None

The following preamble and resolution were offered by Member Mrs. Kurdys and supported by Member Mrs. Willson.

WHEREAS, the Board of Education of the Portage Public Schools has reviewed its projected revenues and expenditures for the 2011-2012 school year, and anticipated program enrollments, and on the basis of the above factors has determined that a reduction in teaching personnel is necessary; and

WHEREAS, the administration of Portage Public Schools has notified the Portage Education Association, Incorporated, MEA/NEA and affected probationary teachers of the contemplated staff reduction; and

WHEREAS, the administration of Portage Public Schools has reviewed applicable legal and contractual procedures as well as standards pertaining to certification, seniority, and qualifications of the faculty has recommended separation of particular faculty members pursuant to the necessary reduction in personnel;

NOW THEREFORE, BE IT RESOLVED:

1. The following probationary teachers are hereby placed on layoff status effective at the conclusion of the last teacher obligation day of the 2010-2011 school year, being June 30, 2011, and their services are hereby discontinued as of that date and will not be required until further notice:

Kristen Anderson
Joshua Bartz
James Carrow
Jessica Clark
Katie Eichstaedt
Julie Fischhoff

Kally Graham
Kayleen Grand
Adrienne Johnson
Christopher Lane
Alysia Lehmann
Brett McNeal
Dawn Merasco
Michelle Middlebrooks
Karen Whitmyer-Milito
Rhonda Rasmussen
Stacy Reinhart
Julie Scheeler
Kristen Shook
Daniel Stahr
Lisa Trott
Eric Tundevold
Nicole Zielonka

BE IT FURTHER RESOLVED, that the following probationary teachers shall have their current assignment reduced for the upcoming 2011-2012 school year:

Derek Dee	from full-time to not less than .50
Diane Fort	from full-time to not less than .67
Anne Schnurstein	from .67 to not less than .50

BE IT FURTHER RESOLVED, that the following tenured teachers are hereby placed on layoff status effective at the conclusion of the last teacher obligation day of the 2010-2011 school year, being June 30, 2011, and their services are hereby discontinued as of that date and will not be required until further notice:

Ann Alburtus
Susan Schroder
Aimee Wendland

BE IT FURTHER RESOLVED, that the following tenured teacher shall have their current assignment reduced for the upcoming 2011-2012 school year:

Kristopher Winkle	from full-time to not less than .50
-------------------	-------------------------------------

2. The Superintendent of Portage Public Schools is hereby authorized and directed to notify the probationary and tenured teachers affected by this resolution that they have been placed on layoff status effective June 30, 2011, and that their services have been

discontinued and will not be required until further notice, subject to any recall rights and limitations found in Article XXII of the collective bargaining agreement between this Board of Education and the Portage Education Association, Incorporated, MEA/NEA

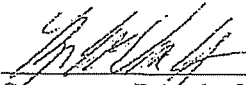
3. The Superintendent of Portage Public Schools is hereby authorized to take all other measures necessary and proper to implement the foregoing staff reduction.

All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

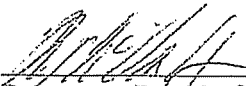
Ayes: Members Kevin Hollenbeck, Geoff Howe, Melanie Kurdys, Rusty Rathburn, Bo Snyder, Randy Van Antwerp and Joanne Willson

Nays: Members None

Resolution declared adopted.


Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of the Portage Public Schools, Kalamazoo County, Michigan, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board at a regular meeting held on June 20, 2011, the original of which resolution is a part of the Board's minutes and further certifies that notice of the meeting was given to the public under the Open Meeting Act, 1976 PA 267, as amended.


Secretary, Board of Education



2011-12

1661 Ramblewood Drive
East Lansing, MI 48823
(517) 332-5046

The Michigan High School Athletic Association is a voluntary, nonprofit corporation comprised of public, private and parochial junior high/ middle and senior high schools whose Boards of Education/Governing Bodies have voluntarily applied for and received membership for and on behalf of their secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation in such Michigan High School Athletic Association sponsored tournaments in the various sports. Each Board of Education/Governing Body that wishes to host or participate in such meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules. It is a condition for participation in any MHSAA postseason tournaments that high schools adhere to at least the minimum standards of Regulation I and the maximum limitations of Regulation II in ALL MHSAA Tournament sports.

Michigan High School Athletic Association tournaments are the collective property of the MHSAA and not of any individual member school. The MHSAA reserves the right to promote and advance the membership's interests with publication information; exclusive arrangements to create recognition and exposure for school-sponsored activities; restrictive policies prohibiting exploitation and commercialization of MHSAA-sponsored tournaments; appropriate proprietary interests, and the use of images or transmissions identifying contest officials, spectators and member schools' students, personnel and marks.

To obtain membership, it is necessary for the Board of Education/Governing Body to adopt the following resolution for its junior high/middle and senior high schools. This resolution must be formally ratified by your Board of Education/Governing Body and properly signed. Please return one signed copy for our files and retain one copy for your files. Resolutions that are modified in any way or are supplemented with letters placing additional conditions on MHSAA membership or tournament participation shall be rejected.

MEMBERSHIP RESOLUTION

For the year August 1, 2011 — through July 31, 2012

LIST ON BACK

_____ the Secondary School(s) which are under the direction of this Board of Education/Governing Body.

(Junior high/middle and senior high schools of your school system which are to be listed as MHSAA members and receive MHSAA mailings during 2011-12 must be listed on the back of this form)

Portage Public Schools _____ City of Portage _____

County of Kalamazoo _____, of State of Michigan, are hereby:

- (A) enrolled as members of the Michigan High School Athletic Association, Inc., a nonprofit association, and
- (B) are further enrolled to participate in the approved interschool athletic activities sponsored by said association.

The Board of Education/Governing Body hereby delegates to the Superintendent or his/her designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current HANDBOOK as the governing code under which the said school(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2011 and shall remain effective until July 31, 2012, during which the authorization may not be revoked.

RECORD OF ADOPTION

The above resolution was adopted by the Board of Education/Governing Body of the

Portage Public _____ School(s), on the 20 day of June _____, 2011, and is so recorded in the minutes of the meeting of the said Board/Governing Body.

Portage Board of Education _____

(Governing Body Name)

8111 S. Westnedge Ave. _____

(Address)

Portage, MI 49002 _____

(City)

Board Secretary Signature
or Designee

Check if Designee

Schools Which Are To Be MHSAA Members During 2011-12

NOTE: Pursuant to the MHSAA Constitution, "All high schools, junior high/middle schools, or other schools of Michigan doing a grade of work corresponding to such schools, may become members of this organization provided (a) the school building has an enrollment and on-site attendance of at least 15 students, whether for grades 7 and 8, or 7 through 9, or 10 through 12, or 9 through 12; and (b) if a nonpublic school, the school qualifies for federal income tax exemption as a not-for-profit organization." If enrollment falls below the minimum, the school must notify the MHSAA and its membership will be suspended.

Senior High School(s)

Junior High /Middle School(s) (provide current enrollment in grades 7 & 8)

- | | |
|----------------------------------------|-----------------------------------------------|
| 1. <u>Portage Central High School</u> | 1. <u>Portage Central Middle Sch.</u> (482) |
| 2. <u>Portage Northern High School</u> | 2. <u>Portage North Middle School</u> (405) |
| 3. _____ | 3. <u>Portage West Middle School</u> (449) |
| 4. _____ | 4. _____ () |
| 5. _____ | 5. _____ () |
| 6. _____ | 6. _____ () |
| 7. _____ | 7. _____ () |
| 8. _____ | 8. _____ () |
| 9. _____ | 9. _____ () |
| 10. _____ | 10. _____ () |
| 11. _____ | 11. _____ () |
| 12. _____ | 12. _____ () |
| 13. _____ | 13. _____ () |
| 14. _____ | 14. _____ () |
| 15. _____ | 15. _____ () |
| 16. _____ | 16. _____ () |
| 17. _____ | 17. _____ () |
| 18. _____ | 18. _____ () |
| 19. _____ | 19. _____ () |
| 20. _____ | 20. _____ () |

If necessary, list additional schools on a separate sheet.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION
COMMUNITY ROOM - ADMINISTRATION BUILDING
JULY 11, 2011, 6:30 P.M.**

Note Page

Required Approval Items

1. Employee Contract Approvals
 - a. Building and District Administrative Contract Amendments for 2011/12 (Enclosure #5a)

Recommended Motion:

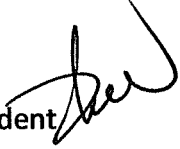
Motion offered by _____, supported by _____,
that the Board of Education approve an amendment to the 2011/12 contract for the individual administrators, at the stated salary and adjusted benefits representing a total compensation concession of 4.2%, as presented.

1. Employee Contract Approvals
 - b. Other

Portage Public Schools

THE FUTURE LEARNS HERE

TO: The Board of Education

FROM: Marsha Wells, Superintendent 

RE: Building & District Administrative Contract Amendment for 2011/12

DATE: June 16, 2011

Recommendation: It is recommended that the Board of Education approve an amendment to the 2011/12 contract for the following individual administrators, at the stated salary & adjusted benefits which represents a total compensation concession of 4.2%, as presented.

This change is in accordance with the Administrator Handbook that acknowledges adjustments may be made during the course of the contract 'based on personnel changes, contract settlements, revenue changes, insurance rate changes and/or labor market fluctuations.'

Administrator	Position	Base Salary
1. Denise Bresson	Director of Curriculum & Instruction	\$118,603
2. Dan Vomastek	Director of Information & Technology Services	\$118,603
3. Gail Van Daff	Director of Special Education Services	\$102,870
4. Tom Zahrt	Director of Human Resources	\$97,325
5. Jan Drake	Special Education Supervisor	\$89,590
6. Pat Steinert-Otto	Special Education Supervisor	\$89,590
7. Craig Ross	Community Education Administrator	\$107,526
8. Eric Alburtus	Central High School Principal	\$118,603
9. Kim Lummis	Central High School Assistant Principal	\$94,072
10. Jason Frink	Central High School Assistant Principal	\$89,363
11. Jim Murray	Central High School Athletic Director	\$85,478
12. Jim French	Northern High School Principal	\$115,993
13. Kevin Riggs	Northern High School Assistant Principal	\$94,072
14. Mike Huber	Northern High School Assistant Principal	\$81,591
15. Chris Riker	Northern High School Athletic Director	\$94,072
16. Larry Killips	West Middle School Principal	\$107,576
17. Denny Roehm	West Middle School Assistant Principal	\$89,590
18. Chuck Haskin	Central Middle School Principal	\$88,864

19. Celeste Shelton-Harris	North Middle School Principal	\$107,576
20. Kim Kirshman	North Middle School Assistant Principal	\$89,590
21. Mary Daoust	Amberly Elementary Principal	\$94,072
22. Susan Roberts	Central Elementary Principal	\$94,072
23. Mark Root	Lake Center Elementary Principal	\$94,072
24. Nancy Haas	Moorsbridge Elementary Principal	\$94,072
25. Beth Green	12 th Street Elementary Principal	\$85,478
26. Sue O'Donnell	Woodland Elementary Principal	\$94,072

Note: Two assistant superintendent positions will be vacant during a temporary administrative restructure for the beginning of the 2011/12 school year. If either position is later filled, the salary for the upcoming year is \$130,760.

The 2011/12 administrative compensation schedule for the above individuals represents an overall 4.2% total compensation reduction from the 2010/11 level. This action amends the 6% compensation reduction that was approved by the Board of Education on March 28, 2011.

The reduction includes a health insurance premium increase to 20% in employee contribution [from 15%], a freeze on the salary step schedule & the district annuities related to it, a freeze on the pay for performance plan contribution, and elimination of the mileage reimbursement for regional travel for most administrators.

Background: This amended reduction is directly correlated to the one-time positive state funding revenue adjustment of \$200 per student that occurred in May 2011. As a result of this improved circumstance, several employee groups recently agreed to overall 4% total compensation reductions in their labor costs to further assist the District in closing the funding gap, protecting programs and saving jobs. When the Portage Administrative Team stepped forward as the first group to offer concessions, they did so with the understanding that a favorable and fair adjustment would be made to improve their compensation if any substantial changes in the District's financial status occurred. Therefore, prior to the beginning of new contracts that take effect on July 1, this recommendation is being brought forward at this time.

As you know, the Portage administrative operational costs already rank among the lowest 12% in the State. These hard-working team individuals shoulder multiple responsibilities due to the leanness of this team and take very seriously the trust our parents place in them to care for our community's most precious element—our children. It has been an honor to work with them both individually and as a dedicated, professional collaborative team. I wish them well.

If you have any questions about this material, please contact me.

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION
COMMUNITY ROOM - ADMINISTRATION BUILDING
JULY 11, 2011, 6:30 P.M.**

Revised Note Page

Required Approval Item

2. Recommended Approval of Bus Financing Bid and Resolution
Authorizing Installment Purchase Agreement

(Enclosure #6)

Recommended Motion:

Motion offered by _____, supported by _____,
that the Board of Education accept the proposal of First National Bank of Michigan for a six
year tax exempt term loan in the amount of \$366,805.00 at a fixed interest rate of 2.70% and
adopt the Resolution which authorizes the issuance of an installment purchase contract for bus
financing and authorizes the Superintendent or Business Manager to execute this financing
agreement, as presented. [Roll Call Vote]

TO : Dr. Richard Perry, Superintendent
 FROM : Karla Colestock, Business Manager
 DATE : July 6, 2011
 SUBJ : Recommended Approval of Bus Financing Bid and Resolution Authorizing Installment Purchase Agreement

RECOMMENDATION

That the Board of Education accept the proposal of First National Bank of Michigan for a six year tax exempt term loan in the amount of \$366,805.00 at a fixed interest rate of 2.70% and adopt the attached resolution which authorizes the issuance of an installment purchase contract for bus financing and authorizes the Superintendent or Business Manager to execute this financing agreement.

BACKGROUND INFORMATION

In March, 2011 the Board took action to purchase through the MSBO/MAPT aggregated bus purchase program three 77 passenger and one special needs lift busses at a total cost of \$366,805.00. This action tonight secures the financing of this purchase.

Typically the District has financed bus purchases over a six-year period through either the school bond loan fund or local financing. While our recent experience with the loan fund produced competitive interest rates, the additional issuance costs of bonding and our staff time offset the interest savings. We have also been contacted by a number of local financial institutions interested in our financing needs.

On June 22nd, request for proposals were sent out to sixteen financial institutions, and we received nine proposals as listed below:

Financial Institution	Interest Rate	Total Interest & Other Costs
Chase Bank*	2.29%	\$29,142
Fifth Third Bank*	2.45%	31,978
First National Bank of Michigan	2.70%	34,360
PNC Bank	2.99%	38,233
Chemical Bank Shoreline	3.19%	40,953
Charter One Bank (5 year period submitted)	3.75%	42,278
Keystone Bank	3.75%	48,228
Citizens Bank	4.20%	55,300
Horizon Bank	4.47%	57,386

*Both Chase Bank and Fifth Third Bank's interest rates proposed were not a final fixed rate. The rates would fluctuate daily with the Bloomberg SWAP Rate report until the closing date, and thus a total final interest cost is not determinable at this time. The interest cost reflected above is based on the interest rate submitted with the bid. Per conversations with our legal counsel who reviewed both our request for proposal and the three lowest bids, the bids from Chase Bank and Fifth Third Bank are considered non-responsive per the specifications in our request for the financing bid.

We'd like to thank the lenders for their participation in this bidding process. We have verified the total interest and other costs on the proposals submitted. Some of the institutions are charging closing costs, and we have included these costs in our analysis.

The attached resolution facilitates this borrowing process by having the Board formally authorize the issuance of this financing and execution of all necessary documents. Upon passage by the Board, this resolution will allow legal counsel to issue the necessary opinion to First National Bank of Michigan. I'd be happy to answer any questions that you or Board members may have on this recommendation.

PORTAGE PUBLIC SCHOOLS
COUNTY OF KALAMAZOO, STATE OF MICHIGAN

RESOLUTION AUTHORIZING INSTALLMENT
PURCHASE AGREEMENT

Minutes of a regular meeting of the Board of Education of the Portage Public Schools, County of Kalamazoo, State of Michigan, held on the 11th day of July, 2011, at 6:30 o'clock p.m., Eastern Daylight Time.

PRESENT: Members _____

ABSENT: Members _____

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, the Board of Education of the Portage Public Schools, County of Kalamazoo, State of Michigan (the "School District") determines it to be necessary for the public health, safety and welfare of the School District and its residents to acquire three (3) IC 77 passenger buses and one (1) IC Special Needs lift equipped school bus (the "Equipment"); and

WHEREAS, the School District has received a quote for the Equipment from Capital City Bus Sales in the amount of \$366,805; and

WHEREAS, under the provisions of Act No. 99, Public Acts of Michigan, 1933, as amended ("Act 99"), the School District is authorized to enter into any contracts or agreements for the purchase of the Equipment to be paid for in installments over a period of not to exceed the useful life of the Equipment acquired as determined by resolution of the School District; and

WHEREAS, the outstanding balance of all purchases by the School District under Act 99, exclusive of interest, shall not exceed one and one quarter percent (1-1/4%) of the taxable value of the real and personal Equipment in the School District at the date of such contract or agreement; and

WHEREAS, the School District desires to finance the purchase of the Equipment in the amount of \$366,805 pursuant to an installment purchase agreement; and

WHEREAS, purchase of the Equipment pursuant to the installment purchase agreement will not result in the outstanding balance of all such purchases in excess of the limitation contained within Act 99 as set forth above; and

WHEREAS, the Business Manager has solicited bids from various financial institutions to arrange for the financing of the Equipment pursuant to the installment purchase agreement; and

WHEREAS, the bid of First National Bank of Michigan (the "Financial Institution"), has been determined to produce the lowest bid meeting the School District's specifications; and

NOW THEREFORE, BE IT RESOLVED THAT;

1. Each of the President, Secretary, Interim Superintendent and Business Manager of the School District or his or her designee is hereby authorized to execute the agreement which shall be substantially in the form attached hereto as Exhibit A, with such changes as are necessary, desirable and not materially adverse to the School District, when in final form, and deliver it to the Financial Institution.

2. The useful life of the Equipment is hereby determined to be not less than six (6) years.

3. The Interim Superintendent, Business Manager or his or her designee is each authorized to execute such additional documentation as shall be necessary to effectuate the closing contemplated by the agreement.

4. The School District hereby agrees to include in its budget for each year, commencing with the present fiscal year, a sum which will be sufficient to pay the principal of and the interest coming due under the agreement during such fiscal year.

5. The School District hereby designates its obligations under the installment purchase agreement as "qualified tax-exempt obligations" for purposes of deduction of interest expense by financial institutions under the provisions of the Internal Revenue Code of 1986, as amended.

6. The School District covenants that, to the extent permitted by law, it shall take all actions within its control necessary to maintain the exclusion of the interest component of the payments due under the agreement from adjusted gross income for general federal income tax purposes under the Internal Revenue Code of 1986, as amended (the "Code"), including but not limited to, actions relating to the rebate of arbitrage earnings, if applicable.

7. The acquisition of the Equipment and the approval of the agreement hereby are found and declared to be for a valid public purpose and in the best interest of the health and welfare of the residents of the School District.

8. The representation of the School District by Miller , Canfield , Paddock and Stone, P.L.C. as note counsel is hereby approved, notwithstanding Miller Canfield's periodic representation of First National Bank of Michigan and other potential parties to the transaction in other matters.

9. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded to the extent of such conflict.

AYES: Members _____

NAYS: Members _____

RESOLUTION DECLARED ADOPTED.

Secretary

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Portage Public Schools, County of Kalamazoo, State of Michigan, at a regular meeting held on July 11, 2011, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Secretary

EXHIBIT A

FORM OF
INSTALLMENT PURCHASE AGREEMENT

THIS AGREEMENT, dated as of July 26, 2011, by and between the Portage Public Schools, County of Kalamazoo, Michigan (the "School District"), Capital City Bus Sales (the "Vendor"), and First National Bank of Michigan (the "Bank"), is as follows:

1. Purchase Price, Title and Useful Life. The School District agrees to purchase and Vendor agrees to sell, provide and deliver three (3) IC 77 passenger buses and one (1) IC Special Needs lift equipped school bus (the "Equipment") for the sum of \$366,805 (the "Purchase Price"), payable in six (6) annual principal installments on July 15 of each year commencing July 15, 2012, in the amounts set forth on the attached Exhibit A. The Purchase Price may be prepaid, in whole or in part, upon payment of the prepaid principal amount without a prepayment penalty.

The School District shall pay interest on the unpaid balance of the Purchase Price to the Bank as the assignee of this Agreement in accordance with Paragraph 2 hereof, at a rate of interest equal to 2.70% per annum from the date funds are delivered by the Bank as set forth in Section 3 hereof, computed on the basis of a 30 day month and a 360 day year which interest shall be payable annually on July 15, commencing July 15, 2012 through the final date of payment of this Agreement, as set forth on Exhibit A. Upon delivery and acceptance by the School District, title to the Equipment shall vest in the School District. The School District agrees that the useful life of the Equipment is at least equal to or longer than the date of the final payment hereunder.

2. Assignment to Bank. The Vendor hereby irrevocably assigns this Agreement (with the exception of the obligations described below) immediately to the Bank in consideration for a payment from the Bank in the amount of the Purchase Price. [The Purchase Price will be held by a financial institution on behalf of the School District and denominated Portage Public Schools Bus Acquisition Fund (the "Acquisition Fund"). The moneys held in the Acquisition Fund shall be invested by the School District and shall at all times be considered as School District funds and said moneys in the Acquisition Fund shall be used to pay the Vendor, only in accordance with written instruction of the School District.] The School District hereby consents to said assignment, except with respect to the warranties and other obligations of the Vendor set forth in Paragraphs 3 through 6, inclusive, of this Agreement, all of which shall, except as provided in Paragraph 6, remain the sole responsibility of the Vendor and shall not be assignable. With respect to the Bank, the School District hereby waives any defenses based upon warranty, failure or inability of the Vendor to perform its non-assignable obligations or the failure of the Buses to perform their intended function. The School District's obligation to the Bank is absolute and unconditional and shall remain in full force and effect until the amount of the Purchase Price together with interest thereon shall have been paid by the School District to the Bank, and such obligation shall not be affected, modified or impaired upon the happening from time to time of any event, including without limitation any of the following:

(a) Any failure of title with respect to the Vendor's or the School District's interest in the Equipment specified herein or the invalidity, enforceability or termination of this Agreement;

(b) The modification or amendment (whether material or otherwise) of any obligation, covenant or agreement set forth in this Agreement;

(c) The voluntary or involuntary liquidation, dissolution, sale or other disposition of all or substantially all of the assets, marshalling of assets and liabilities, receivership, insolvency, bankruptcy, assignment for the benefit of creditors, reorganization, arrangement, composition with creditors or readjustment or other similar proceedings affecting the Vendor or any of its assets or any allocation or contest of the validity of this Agreement, or the disaffirmance of this Agreement in any such proceeding;

(d) To the extent permitted by law, any event or action which would, in the absence of this clause, result in release or discharge by operation of law of the Vendor from the performance or observation of any obligation, covenant or agreement contained in this Agreement;

(e) The default or failure of the Vendor fully to perform any of its obligations set forth in this Agreement; or

(f) The sale, assignment or other disposition of the Equipment or if the School District determines not to use the Equipment for any reason.

It is expressly agreed between the Vendor, the School District and the Bank, by acceptance of the assignment of this Agreement, that the School District shall make all payments of principal and/or interest directly to the Bank.

The Vendor represents and warrants that the assignment to the Bank of this Agreement does not violate any agreement, contract or loan agreement to which it is a party, and that the Agreement has been duly executed and delivered by the Vendor.

3. Date of Acceptance. The date of acceptance for the Vendor shall have been the date when the Equipment has been delivered to the School District and the School District has accepted the delivery of the Equipment in writing. Upon acceptance, the School District shall notify the Bank, in writing, that the Bank shall immediately disburse the sums owing to the Vendor.

4. Warranty. Vendor warrants its Equipment as set forth in the specifications and pursuant to the manufacturer's warranties and warrants its assembly of the Equipment. Any warranties with respect to the Equipment shall not be assigned, but shall remain enforceable by the School District. The Bank makes no warranty as to the manufacture or assembly of the Equipment.

5. Entire Agreement. This Agreement and the documents expressly incorporated by reference herein constitute the entire agreement of the parties. All prior or contemporaneous agreements, understandings, representations, and statements, oral or written, are hereby terminated.

6. Amendments. Any attempt to modify the terms of this Agreement or of any supporting document shall be ineffectual unless in writing, signed by all parties and the School District agrees to secure the consent of Bank to any such modifications, provided that the consent of the Vendor to the modification of any of the terms of payment by the School District to the Bank shall not be required.

7. Security and Tax Covenant. The obligation of the School District to pay principal and interest under this Agreement is a general obligation of the School District. The School District shall include in its budget and pay each year, until this Agreement is paid in full, such sum as may be necessary each year to make all payments hereunder, when due. The School District covenants that it shall comply with all requirements of the Internal Revenue Code of 1986, as amended, that must be satisfied subsequent to delivery of this Agreement in order that interest thereon be (or continue to be) excluded from gross income for federal income tax purposes. The School District designates the obligations under this Agreement as "qualified tax exempt obligations" for purpose of deduction of interest expense by financial institutions.

8. Legislative Authorization. This agreement is made in accordance with and pursuant to Act 99, Public Acts of Michigan, 1933, as amended.

9. Annual Audits. The School District agrees to provide the Bank with a copy of its annual audited financial statements for each year that this Agreement is outstanding.

10. Counterparts. This Agreement may be signed in any number of counterparts.

CAPITAL CITY BUS SALES
as Vendor

By: _____

Its: _____

PORTAGE PUBLIC SCHOOLS

By: _____

Its: _____

FIRST NATIONAL BANK OF MICHIGAN
as Assignee

By: _____

Its: _____

EXHIBIT A

PRINCIPAL AND INTEREST PAYMENT SCHEDULE

<u>DATE</u> <u>July 15</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2012	\$61,134.17	\$9,601.12	\$70,735.29
2013	\$61,134.17	\$8,253.11	\$69,387.28
2014	\$61,134.17	\$6,602.49	\$67,736.66
2015	\$61,134.17	\$4,951.87	\$66,086.03
2016	\$61,134.17	\$3,301.25	\$64,435.41
2017	<u>\$61,134.15</u>	<u>\$1,650.62</u>	<u>\$62,784.79</u>
	\$366,805.00	\$34,360.46	\$401,165.46

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

19,191,441.1\071466-00030

**PORTAGE PUBLIC SCHOOLS
BOARD OF EDUCATION
COMMUNITY ROOM - ADMINISTRATION BUILDING
JULY 11, 2011, 6:30 P.M.**

Revised Note Page

Closed Session

Recommended Motion:

Motion offered by _____, seconded by _____, that the Board of Education move into closed session for the purpose of discussing collective bargaining strategy [Section 8 (c) of the Open Meetings Act].