

**BOARD OF EDUCATION
SPECIAL AND REGULAR BUSINESS MEETING MINUTES**

June 15, 2009

The special meeting of the Board of Education of the Portage Public Schools held on Monday, June 15, 2009, was called to order at 5:04 p.m. by President Johnson in the Superintendent's Conference Room of the Administration Building, 8111 S. Westnedge.

Board Trustees Present: Shirley Johnson, Melanie Kurdys, Deb Polderman, Dale Posthumus, Rusty Rathburn, Jennifer Whistler, and John Whyte

Board Trustees Absent: None

Guests: Randy Van Antwerp

Administration Present: Marsha Wells, Superintendent

CLOSED SESSION

Motion offered by Mrs. Polderman, supported by Mrs. Whistler, that the Board of Education move into closed session for the purpose of discussing periodic personnel evaluations [Section 8 (a) of the Open Meetings Act]. Upon a roll call vote, all Trustees present voted in favor of the motion.

The Board moved into closed session at 5:04 p.m.

The Board returned to open session at 6:23 p.m.

Motion offered by Mrs. Whistler, supported by Mrs. Polderman, that the Board of Education approve a one-year extension to the Superintendent's current contract to June 30, 2012. Motion carried by a vote of 6-1.

The regular business meeting of the Board of Education of the Portage Public Schools held on Monday, June 15, 2009, was called to order at 6:35 p.m. by President Johnson in the Community Room of the Administration Building, 8111 S. Westnedge. She welcomed an audience of 100 people and all in attendance recited the Pledge of Allegiance.

Board Trustees Present: Shirley Johnson, Melanie Kurdys, Deb Polderman, Dale Posthumus, Rusty Rathburn, Jennifer Whistler, and John Whyte

Board Trustees Absent: None

DISTRICT RECOGNITIONS AND ACKNOWLEDGEMENTS

President Johnson invited Mr. Tom Vance, Community Relations Manager, to provide further introductions. Mr. Vance congratulated the Northern High School Forensics Team for winning the 2009 Michigan Interscholastic Forensic Association State Champions, their 8th consecutive championship. Mr. Vance recognized and congratulated Mrs. Laurel Scheidt, Northern Debate coach, for being named the 2008/09 Outstanding Speech, Debate and Theatre Educator Award on behalf of the National

Federation of State High School Associations. Mr. Vance recognized and congratulated Mr. Michael Scheidt, Northern Debate coach, on his induction into the Michigan Speech Coaches Hall of Fame. Mr. Vance noted that Mr. Scheidt was one of 21 forensic professionals nationwide to receive this honor. Mr. Vance congratulated the Central High School women's soccer team for winning the Division I State Soccer Championship. On behalf of the Board, President Johnson congratulated the students and staff and presented all with recognition certificates.

Recognition of President Johnson's eight years of service to the District on the Board of Education was acknowledged by: Superintendent Wells on behalf of the Administration; Representative Larry DeShazor; Mrs. Linda Lueth on behalf of the Portage Education Foundation; students; and Mrs. Whistler on behalf of the Board.

PUBLIC HEARING ON THE 2009/10 FISCAL YEAR BUDGET

The Assistant Superintendent for Operations, Mr. Tom Noverr, shared a presentation on the 2009/10 budgets that encompassed a review of recent and historical budget reductions, financial snapshots, assumptions and uncertainties, the bottom line of the General Fund, reductions and adjustments, and future financial projections. President Johnson called for public comment on the 2009/10 Fiscal Year Budget.

Dr. Duane Hampton, 10098 Woodlawn, a citizen, shared concern for the District's future financial projections and questioned the custodial costs presented.

Mr. Noverr responded to Dr. Hampton with base salary and fringe benefit information.

Mr. Jeff Colbert, 1477 Canal St., a citizen, shared concern for custodial equipment purchases and inquired about fixed versus cafeteria costs and the cost of paying unemployment. He requested the District communicate further information clearly.

Mr. Noverr informed Mr. Colbert of the lack of equipment in the District noting purchases would be provided by the vendor. He also shared expectations specifically detailed in the Request For Proposal (RFP) sent to bidders.

Mr. Terry Sowles, 249 S. 20th, a District custodian, shared concerns for overtime costs, question pricing and previous concessions made by the custodial staff.

Mr. Noverr responded to Mr. Sowles concerns about overtime costs noting the contractor is responsible for all overtime that is school related, the extensive investment in equipment by vendors that all the bids contained, and the broad range of building rental information shared with all bidders.

Ms. Shari Curtiss, 7116 Crown Pointe, a parent, shared concern for middle school student safety with the recommendation for expanded walk zones at West Middle School.

Mr. Noverr responded to Ms. Curtiss' concerns informing her of the efficiencies generated by the expanded walk zone.

Ms. Cindy Marttila, 7228 Standiford, a parent, shared safety concerns for students walking from the Rudgate Farms neighborhood to 12th Street Elementary.

Mr. Paul Roobol, 406 Fairfax, a citizen, shared concern regarding privatization of 2nd and 3rd shift custodial positions. He questioned budget items and projected savings from outsourcing.

Mr. Noverr and the Business Manager, Mrs. Karla Colestock, provided background information to Mr. Roobol on line item purchases, 2008/09 year end savings, supplies, laptop replacement, and other large ticket items. Mrs. Colestock discussed the stimulus and Title I Special Education line items. Mr. Noverr shared custodial RFP details pertaining to operating procedures, salary, equipment and supplies.

Ms. Rita Kenyon-Jump, 5349 Stoneybrook, a parent, recognized the District's teaching staff and administration and shared concern with expanded walk zones and other cost cutting measures in the District.

Mr. Noverr responded that 172 of the 503 students scheduled to attend 12th Street Elementary in the fall will walk to school. The Assistant Superintendent for Instructional Services, Dr. Ric Perry, shared details on Full Time Equivalent (FTE) teacher shifts that take place each year in order to make adjustments for student enrollment.

Mr. Jeff Colbert, 1477 Canal St., a citizen, inquired about the custodial administrative personnel previously cut from the District and responsibilities.

Mr. Noverr provided background on previous retirements and opportunities for outsourcing through attrition.

Dr. Duane Hampton, 10098 Woodlawn, a citizen, inquired about a performance bond with Grand Rapids Building Services, Inc.

Mr. Noverr informed Dr. Hampton that a 30 day cancellation clause does exist for the District, for non-performance on the behalf of Grand Rapids Building Services, Inc.

Ms. Millie Taraszka, 410 Marylynn Court, a citizen, inquired about District employee dental insurance, land purchases, maintenance of buildings, and the Bond proposals.

REPORTS

Superintendent's Report: Superintendent Wells offered condolences to the family of Mr. Justin Skinner, a 2008 Community High School graduate who recently passed away. She congratulated the District 2009 graduates, noting there were over 700, and informed the audience that both Central High and Northern High made the 2009 Newsweek Top High Schools for a second year. Superintendent Wells congratulated the Northern Forensics Team, the Central High Women's Soccer Team, along with all the teachers and coaches on their successful seasons. She informed the audience of preliminary 2009/10 school calendar dates. She discussed the District's budget challenges in these unprecedented times noting student instruction remains the top priority. Superintendent Wells offered thanks to President Johnson for her guidance and assistance and always inquiring about what is best for District students.

Financial Report: The Assistant Superintendent of Operations, Mr. Tom Noverr, provided the General Fund Condensed Statement of Revenues and Expenditures for the eleven month period ending May 31, 2009.

COMMENTS OR COMMUNICATIONS

President Johnson opened the comments and communications portion of the meeting and asked if there were any citizens who would like to speak to the Board. Mrs. Polderman explained guidelines the Board uses for this portion of the meeting.

Mr. Tom Eddy, 8339 Brookwood, a citizen, acknowledged and thanked the District leadership and President Johnson for her dedicated service on the Board.

Ms. Susan Sparks, 5930 Dakota Ave., a District custodian, shared concern regarding privatization of 2nd and 3rd shift custodial positions.

Mrs. Mary Roobol, 406 Fairfax, a District teacher, shared concern regarding privatization of 2nd and 3rd shift custodial positions and how a similar change occurred in the Comstock Public School District.

Ms. Brenda Gentner, 10809 Oakland Dr., a citizen, shared concern regarding privatization of 2nd and 3rd shift custodial positions.

Mr. Jeff Plunkett, 5650 Cranston, President to the Custodial and Maintenance Union, shared concern regarding privatization of 2nd and 3rd shift custodial positions. He requested that the District return funds received from the sale of cleaning equipment purchased by a building Parent Teacher Organization (PTO) to those building organizations.

Mr. Eric VerHey, 50314 Fulton Road, Leonidas, President of the Portage Education Association, congratulated and thanked President Johnson for her service to the District, thanked all the outstanding athletes, scholars, staff, and coaches on a successful year, and shared concern for teacher layoffs impacting class sizes and the quality of instruction. He also shared concern regarding privatization of 2nd and 3rd shift custodial positions and urged the audience to let legislators in Lansing know that Proposal A is failing the District.

Ms. Millie Taraszka, 410 Marylynn Court, a citizen, shared a priority list of what she believes the Board should focus on and inquired how often District buildings are inspected.

Ms. Amy Pequeno, 1807 Redstock, a District custodian, shared concern regarding privatization of 2nd and 3rd shift custodial positions.

Ms. Deb Pequeno, 1807 Redstock, a District custodian, shared concern regarding privatization of 2nd and 3rd shift custodial positions and acknowledged her appreciation for prior staff and student support.

Mr. Bob Schafer, 7667 Cobblewood, a citizen, thanked President Johnson for her service on the Board, shared concern for: Bond oversight, traffic safety at the newly designed Central and Northern High School sites, and requested a response to his letter to the Board.

Mr. Trent Bennett, 34912 40th Ave., a District custodian, shared concern regarding privatization of 2nd and 3rd shift custodial positions and questioned prior outsourcing savings.

Mrs. Bridget Ackley, 5632 Cranston St., a citizen, shared concern regarding privatization of 2nd and 3rd shift custodial positions.

Mr. Allen Ackley, 5632 Cranston St., a District custodian, shared concern regarding privatization of 2nd and 3rd shift custodial positions.

Dr. Pete McFarlane, 8410 Swan St., a citizen, offered thanks and gratitude to President Johnson for her dedicated service to the Board of Education and continuously focusing on what was best for the students.

Mr. Jim Menchinger, 7223 Leawood, a citizen, shared concern with the District's speech curriculum requirements.

President Johnson opened the floor to comments from fellow Board members.

Mrs. Polderman thanked President Johnson for her service on the Board.

Mr. Posthumus inquired about the total payroll in the District. Mr. Noverr informed him that projected figure was \$45,075,000.

Mrs. Kurdys congratulated two District students for receiving the 2009 Michigan Student Service Award for hundreds of volunteer hours and thanked everyone that shared concerns during citizen comments. Mrs. Kurdys noted there have been two written and independent sources indicating concerns with oversized bricks and potential risk of leakage. This will be addressed by the Bond Team. She questioned who will be responsible to pay for long term repairs in the future. If that responsibility falls on the District, she believes it is a Board level issue to have a voice in the decision to accept this risk. If the risk falls on someone in the construction team, she has requested an assurance of this coverage in writing. Her second issue related to documentation received by the Board from the Administration regarding traffic safety. She requested additional information to resolve to her satisfaction her concerns about the traffic safety at the high school sites in the future. Mrs. Kurdys thanked President Johnson for her service on the Board.

Mr. Rathburn acknowledged he appreciated Mr. Plunkett's empathy on the difficult decisions and important issues facing the Board.

President Johnson offered congratulatory remarks to the Northern High School Forensics Team acknowledging their history of success and the Central High School women's soccer team. She offered thanks to all the people she met during her tenure on the Board and her family for their support.

President Johnson called a recess at 9:06 p.m.

President Johnson called the meeting to order at 9:15 p.m.

CONSENT AGENDA

Motion offered by Mrs. Whistler, supported by Mrs. Polderman, that the Board of Education approve the Consent Agenda items, as presented. Included on the Consent Agenda was the approval of the Minutes of May 18, 2009, Regular Business Meeting, June 1, 2009, Committee Of The Whole Work Session, and June 8, 2009, Policy Development Session; Board of Education

Organizational Meeting For July 13, 2009; 2009/10 Preliminary School Calendar; Board Member Classes and Conferences; and Food Service Contract Renewal. Motion carried unanimously.

REQUIRED APPROVAL ITEM

Motion offered by Mrs. Polderman, supported by Mr. Posthumus, that the Board of Education adopt the resolution, Amendment #2 to the 2008/09 General Fund Budget, as presented.

Mr. Noverr shared background on the Amendment resolution.

Upon a roll call vote, all Trustees present voted in favor of the motion.

Motion offered by Mrs. Polderman, supported by Mrs. Kurdys, that the Board of Education adopt the resolution, Amendment #1 to the 2008/09 Debt Retirement Fund Budget, as presented.

Mr. Noverr shared background on the Amendment resolution.

Upon a roll call vote, all Trustees present voted in favor of the motion.

Motion offered by Mr. Whyte, supported by Mrs. Kurdys, that the Board of Education adopt the resolution, Amendment #2 to the 2008/09 School Service Fund Budget, as presented.

Mr. Noverr shared background on the Amendment resolution.

Upon a roll call vote, all Trustees present voted in favor of the motion.

Motion offered by Mr. Posthumus, supported by Mrs. Whistler, that the Board of Education adopt the resolution, Amendment #2 to the 2008/09 Building and Site Sinking Fund Budget, as presented.

Mr. Noverr shared background on the Amendment resolution, responded to an earlier question raised by Ms. Taraszka pertaining to site acquisitions, potential reimbursement to the Bond Fund, and Trustee questions regarding. Mrs. Kurdys restated earlier concerns for the use Building and Site Sinking Funds (BSSF) for Bond projects and would like to repay the BSSF now for the purchase of property and soil boring samples. President Johnson asked Mr. Noverr to confirm the site acquisition at Northern High was not included in the Bond request and was completely unexpected and these additional costs will be coming to the Board for future discussions to pull from the BSSF and put into the Bond expenditures. Mr. Noverr confirmed this and discussed construction contingencies. Superintendent Wells reminded the Board that their last direction was to have the Board Bond Advisory Committee review these items. Mr. Noverr responded to questions about roof repairs and the management of BSSF funds into the Bond fund.

Upon a roll call vote, the Resolution was adopted by a vote of 6-1.

Motion offered by Mrs. Whistler, supported by Mrs. Polderman, that the Board of Education adopt the resolution for the General Fund budget for 2009/10, as presented.

Mrs. Kurdys shared concerns regarding the budget, gaining parental input before expanding the walk zones, identifying planned initiatives and associated funding for student achievement together with what goals and measures will be used to assess progress for student achievement, and identifying specific

textbook adoptions in the proposed budget. She expressed her view of a lack of accountability and perspective with this budget. Superintendent Wells responded to her concerns, stating that key elements and assumptions pertaining to this budget have been presented to the Board on numerous occasions this spring, and that Board members have had the detailed budget since May 27, 2009. Superintendent Wells respectfully disagreed with the statement about a lack of accountability for student achievement in this District as is evidenced by compliance with state regulations pertaining to school improvement plans, and the consistent levels of student academic achievement. President Johnson also disagreed with Mrs. Kurdys' accountability comments, pointing out the District's role to serve the educational needs of the students. She commented the Board and Administration is aware of budget stress, cuts, and reductions coming down the road and that the District must look for ways to cut services due to revenue shortfalls.

Mr. Whyte inquired about textbook purchases versus on line textbooks. The Director of Curriculum and Professional Development, Ms. Denise Bresson, informed the audience that while not all textbooks are available online, with the technology being provided through Bond Funds and the possibility to use devices for downloadable textbooks, this option will be investigated within the next year.

President Johnson urged caution about the use of stimulus funding as the District approaches 2010/2011. Mr. Posthumus commented on the District budget controlled by the State of Michigan, the difficulty in predicting revenues, and how potential cuts create public outcry. Mrs. Polderman reminded the audience the District's budget has to be adopted in June and the State's budget is not approved until September.

Upon a roll call vote, the Resolution was adopted by a vote of 6-1.

Motion offered by Mrs. Polderman, supported by Mrs. Whistler, that the Board of Education adopt the resolution for the Debt Retirement Fund budget for 2009/10, as presented.

Mr. Noverr shared background on the Amendment resolution.

Upon a roll call vote, all Trustees present voted in favor of the motion.

Motion offered by Mr. Rathburn, supported by Mrs. Polderman, that the Board of Education adopt the resolution for the Building & Site Sinking Fund budget for 2009/10, as presented.

Mr. Noverr shared background on the Amendment resolution and Mrs. Kurdys commented on concerns she had with allocations spent on building projects.

Upon a roll call vote, the Resolution was adopted by a vote of 6-1.

Motion offered by Mrs. Whistler, supported by Mrs. Polderman, that the Board of Education adopt the resolution for the School Service Fund budget for 2009/10, as presented.

Mr. Noverr shared background on the Amendment resolution.

Upon a roll call vote, all Trustees present voted in favor of the motion.

Motion offered by Mrs. Polderman, supported by Mr. Whyte, that the Board of Education adopt the resolution which sets tax rates for both summer and winter levies, as presented.

Mr. Noverr shared background on the Amendment resolution.

Upon a roll call vote, all Trustees present voted in favor of the motion.

Motion offered by Mr. Rathburn, supported by Mr. Posthumus, that the Board of Education accept the proposal of Grand Rapids Building Services, Inc. for second and third shift custodial services effective August 1, 2009, at a fixed yearly cost of \$1,490,004.00 and expiring on July 31, 2012. Furthermore, that the Assistant Superintendent of Operations is authorized to negotiate and execute a contract for these services, as presented.

Mr. Noverr shared background on the proposal, actual costs, and responded to citizen and Trustee questions pertaining to: Comstock Public Schools custodial outsourcing; Hi-Tec employees; the difficult decision; efforts to support personnel; and retirement and FICA costs. Superintendent Wells reiterated the District's custodians have served with dedication and pride and shared comments given to Mr. Plunkett regarding assisting any displaced employees in a transition. Several Trustees shared difficulty with this issue, thanked Mr. Noverr for his detailed information, discussed other options reviewed, discussed the bleak forecast of future budgets with limited funding, reminded the audience that Bond funds cannot be used for budget deficits, acknowledged the pride and commitment of the custodial staff, and informed the audience that even with this tough decision, the District is still facing a budget deficit for the next several years and urged citizens to contact legislators about funding public education.

Upon a roll call vote, the motion carried by a vote of 6-1.

Motion offered by Mr. Whyte, supported by Mr. Posthumus, that the Board of Education adopt the Personnel Reduction Resolution to layoff and/or to reduce the assignment of certain probationary teachers for the 2009/10 school year, as presented.

Superintendent Wells informed the Board the District is monitoring enrollment and class sizes closely.

Upon a roll call vote, all Trustees present voted in favor of the motion.

Motion offered by Mr. Posthumus, supported by Mrs. Whistler, that the Board of Education adopt the Personnel Reduction Resolution to layoff certain second and third shift custodial staff, as presented.

Upon a roll call vote, the Resolution was adopted by a vote of 6-1.

ACTION ITEM

Motion offered by Mr. Posthumus, supported by Mrs. Polderman, that the Board of Education approve the recommendation for Northern High School Phase 1, Bid Package 5 to I.Comm, of Grandville, Michigan, in an amount not to exceed \$110,055.00, as presented. This expenditure will be from the 2007 Bond Fund #1.

The Director of Technology Systems, Mr. Michael Batterson, commented this request was 5% below budget and would accommodate 94 spaces at Northern High School. President Johnson reminded the audience that Bond money cannot be used for operational costs.

Motion carried unanimously.

Motion offered by Mrs. Polderman, supported by Mrs. Whistler, that the Board of Education approve the purchase of 46 Hewlett-Packard (HP) TouchSmart desktops from GovConnection in an amount not to exceed \$62,113.34, as presented. This expenditure will be from the 2007 Bond Funds #1 and #2.

The Director of Assessment and Student Information Systems, Mr. Dan Vomastek, provided background on the update in this proposal and responded to Trustee questions on student achievement, and student enthusiasm when exposed to technology.

Motion carried by a vote of 6-1.

Mrs. Kurdys indicated that she would vote to approve if the Administration were to develop a plan for collecting and analyzing the effectiveness of this technology on student achievement before expanding to other buildings.

President Johnson opened the floor for citizen comments pertaining to the agenda items.

Mr. Eric VerHey, 50314 Fulton Road, Leonidas, President of the Portage Education Association, commented he appreciated the Trustee comments and Mr. Noverr's budget information. He urged everyone in the audience and those watching from home to contact Lansing about supporting education funding and discussed keeping technology current to accommodate computerized textbooks.

Ms. Michelle Kounelis, 50314 Fulton Road, Leonidas, a District teacher offered thanks to the custodial staff at Woodland Elementary, thanked the Trustees for their comment, and shared concern for building safety.

Mr. Jeff Plunkett, 5650 Cranston, President to the Custodial and Maintenance Union, commented on a remark by the Superintendent and referenced negotiations with his bargaining team.

Mr. Jeff Colbert, 1477 Canal St., a citizen, commented on technology in the classroom being the key and offered to volunteer in the District.

Dr. Dwight Hampton, 10098 Woodlawn, a citizen, thanked Mr. Noverr for the detailed information, shared concern about privatizing 2nd and 3rd shift custodians, and inquired about a follow-up on cost savings with the privatization plan.

Mr. Paul Roobol, 406 Fairfax, a citizen, commented he hoped for a positive outcome with privatizing and urged the District to assist the current custodial staff being displaced.

Mr. Bob Schafer, 7667 Cobblewood, a citizen, shared an excerpt about overuse of computers.

President Johnson reiterated the difficulty issues faced at this meeting. Superintendent Wells apologized and clarified a comment to Mr. Plunkett that the District will try to be of assistance as much as possible with regard to the 2nd and 3rd shift custodial staff.

CLOSED SESSION

Motion offered by Mr. Posthumus, supported by Mrs. Polderman, that the Board of Education move into closed session for the purpose of discussing attorney/client privileged information [Section 8(e) of the Open Meetings Act]. Upon a roll call vote, all Trustees present voted in favor of the motion.

The Board moved into closed session at 10:47 p.m.

The Board returned to open session at 10:53 p.m.

Motion offered by Mrs. Whistler, supported by Mrs. Polderman, that the Board of Education accepts the resignation of Ms. Vickie S. Herzberg, Human Resource Manager, from employment effective June 30, 2009; approves the separation agreement and release with her; and authorizes the Superintendent to execute the agreement and an effective transition plan on behalf of the Board, as presented. Motion carried unanimously.

There being no further business to come before the Board, the meeting was adjourned at 10:54 p.m.

Respectfully submitted,

Edna Kent
Recording Secretary

**PORTAGE PUBLIC SCHOOLS
GENERAL FUND APPROPRIATIONS RESOLUTION
AMENDMENT #2 2008/09**

Be it resolved that this resolution shall be the general appropriations of Portage Public Schools for the fiscal year 2008/09. A resolution to make appropriations; to provide for the expenditures of the appropriations; and to provide for the disposition of all revenue received by Portage Public Schools.

Be it further resolved, that the total unappropriated fund balance and revenues to be available for appropriations in the General Fund of Portage Public Schools for the fiscal year 2008/09 is as follows:

Beginning Unappropriated Fund Balance **\$ 6,778,346**

REVENUES -

Local Sources		\$22,851,996
State Sources		49,977,887
Federal Sources		3,929,500
Incoming Transfers and Other Financing Sources		<u>608,441</u>

Total Revenues **\$77,367,824**

Total Available to Appropriate **\$84,146,170**

Be it further resolved, that \$77,782,594 of the total available to appropriate is hereby appropriated in the amounts and for the purposes set forth as follows:

EXPENDITURES –

Instruction:

Basic Programs		39,331,285
Added Needs		6,639,431
Adult Education		103,986

Support Services:

Pupil		4,626,397
Instructional Staff		4,916,681
General Administration		786,851
School Administration		4,360,967
Business Services		935,608
Operations and Maintenance		7,946,650
Transportation		2,827,586
Central Services		1,658,790

Community Services 2,165,039

Other Financing Uses:

Outgoing transfer to Athletic Fund		1,151,352
Debt Service		<u>331,971</u>

Total Expenditure Appropriation **\$77,782,594**

Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for performance of their responsibilities within the amounts appropriated.

**PORTAGE PUBLIC SCHOOLS
DEBT RETIREMENT FUND APPROPRIATIONS RESOLUTION
AMENDMENT #1 2008/09**

Be it resolved that this shall be the Debt Retirement Fund appropriations for Portage Public Schools for the fiscal year 2008/09. A resolution to make appropriations; to provide for the expenditure or appropriations; and to provide for the disposition of income received by Portage Public Schools.

Be it further resolved, that the total unappropriated fund balance and revenues to be available for appropriations in the Debt Retirement Fund of Portage Public Schools for fiscal year 2008/09 is as follows:

Beginning Unappropriated Fund Balance	\$ 2,742,309
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Revenues:

Local Property Taxes	\$10,595,573
Issuance of 2009 Refunding Bonds	17,530,000
Contribution from 1999 Refunding Bond Fund	390,276
Industrial Facilities Tax	100,000
Pilot Payment in Lieu of Tax	1,600
Other Tax Revenues	5,000
Interest Income	125,000
Interest on Delinquent Taxes	<u>7,000</u>

Total Revenues	<u>28,754,449</u>
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Total Available to Appropriate	<u>\$31,496,758</u>
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Be it further resolved, that \$29,177,486 of the total available to appropriate is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:

Principal Reduction	\$4,035,000
Interest	7,211,660
Bonds Retired	17,387,659
Contribution to Escrow Fund for	
Refunding of 1999 Refunding Bonds	390,276
Underwriters' Fee and Other Issuance	
Costs on 2009 Refunding Bonds	142,341
Fees	550
Tax Refunds	<u>10,000</u>

Total Expenditure Appropriation	<u>\$29,177,486</u>
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Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for performance of their responsibilities within the amounts appropriated.

**PORTAGE PUBLIC SCHOOLS
SCHOOL SERVICE FUND APPROPRIATIONS RESOLUTION
AMENDMENT #2 2008-09**

Be it resolved that this shall be the School Service Fund appropriations for Portage Public Schools for the fiscal year 2008/09. A resolution to make appropriations; to provide for the expenditure of appropriations; and to provide for the disposition of income received by Portage Public Schools.

Be it further resolved, that the total unappropriated fund balance and revenues to be available for appropriations in the School Service Fund of Portage Public Schools for the fiscal year 2008/09 is as follows:

	<u>Food Service</u>	<u>Athletics</u>	<u>Bookstore</u>
Beginning Unappropriated Fund Balance (Actual)	\$693,396	\$80,592	\$0
REVENUES:			
Local Sources	1,829,579	310,510	21,000
State Sources	169,443	0	0
Federal Sources	885,013	0	0
Incoming Transfer from General Fund	0	1,151,352	0
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Total Revenues and Incoming Transfers	2,884,035	1,461,862	21,000
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Total Available for Appropriations	3,577,431	1,542,454	21,000
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EXPENDITURES:			
Food Service	2,627,560	0	0
Athletics	0	1,484,804	0
Bookstore	0	0	21,000
Outgoing Transfer to General Fund for Indirect Costs	181,000	0	0
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Total Expenditures and Outgoing Transfers	2,808,560	1,484,804	21,000
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Ending Unappropriated Fund Balance (est)	\$768,871	\$57,650	\$0
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Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for the performance of their responsibilities within the amounts appropriated.

**PORTAGE PUBLIC SCHOOLS
BUILDING AND SITE SINKING FUND APPROPRIATIONS RESOLUTION
AMENDMENT #2 2008/09**

Be it resolved that this shall be the Building and Site Sinking Fund appropriations for Portage Public Schools for the fiscal year 2008/09. A resolution to make appropriations; to provide for the expenditure of appropriations; and to provide for the disposition of all revenues received by Portage Public Schools.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the Building and Site Sinking Fund of Portage Public Schools for fiscal year 2008/09 is as follows:

Beginning Unappropriated Fund Balance (estimate)	\$1,247,598
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Revenues:

Local Property Taxes	\$1,147,302
Industrial Facility Taxes	10,962
Payment in Lieu of Taxes	1,000
Collection of Prior Year Taxes	2,000
Interest on Delinquent Taxes	2,000
Interest Income	25,000
Note Receivable Collection	4,020
Miscellaneous Revenue	<u>100</u>

Total Revenues	<u>1,192,384</u>
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Total Available to Appropriate	<u>\$2,439,982</u>
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Be it further resolved, that \$841,120 of the total available to appropriate is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:

Major Projects	\$674,000
Roof Repair	25,000
Asphalt Repair	20,000
Toilet Partition Replacement	10,000
Carpet Replacement	10,000
District Mechanical	60,000
Exterior Door Replacement	5,000
PCEC Tile Project	36,120
Tax Refunds and Other Miscellaneous Costs	<u>1,000</u>

Total Expenditure Appropriation	<u>\$ 841,120</u>
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Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for the performance of their responsibilities within the amounts appropriated.

PORTAGE PUBLIC SCHOOLS
GENERAL FUND APPROPRIATIONS RESOLUTION 2009/10

Be it resolved that this shall be the General Fund appropriations of Portage Public Schools for the fiscal year 2009/10. A resolution to make appropriations; to provide for the expenditure of appropriations; and to provide for the disposition of all revenue received by Portage Public Schools.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the General Fund of Portage Public Schools for fiscal year 2009/10 is as follows:

Beginning Unappropriated Fund Balance (estimate)		\$ 6,363,576
REVENUES -		
Local Sources*	\$23,518,493	
State Sources	46,874,558	
Federal Sources	7,417,853	
Incoming Transfers and Other Transactions	<u>396,038</u>	
Total Revenues		<u>\$78,206,942</u>
 Total Available to Appropriate		 <u>\$84,570,518</u>

*In compliance with Section 16 of the Uniform Budgeting and Accounting Act, this includes a tax levy of 18.000 mills on Non-Homestead property.

Be it further resolved, that \$78,981,779 of the total available to appropriate is hereby appropriated in the amounts and for the purposes set forth as follows:

EXPENDITURES -		
Instruction:		
Basic Programs	\$40,813,341	
Added Needs	7,751,532	
Adult Education	104,030	
Support Services:		
Pupil	4,630,909	
Instructional Staff	5,036,412	
General Administration	518,289	
School Administration	4,236,773	
Business Services	986,733	
Operations and Maintenance	7,011,140	
Transportation	2,675,274	
Central Services	1,779,047	
Community Services	1,990,134	
Other Financing Uses:		
Outgoing transfer to Athletic Fund	1,181,009	
Debt Service	<u>267,156</u>	
Total Expenditure Appropriation		<u>\$78,981,779</u>

Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for performance of their responsibilities within the amounts appropriated. This appropriation resolution is to take effect on July 1, 2009.

PORTAGE PUBLIC SCHOOLS
DEBT RETIREMENT FUND APPROPRIATIONS RESOLUTION 2009/10

Be it resolved that this shall be the Debt Retirement Fund appropriations for Portage Public Schools for the fiscal year 2009/10. A resolution to make appropriations; to provide for the expenditure or appropriations; and to provide for the disposition of revenues received by Portage Public Schools.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the Debt Retirement Fund of Portage Public Schools for fiscal year 2009/10 is as follows:

Beginning Unappropriated Fund Balance (estimate)	\$ 2,319,272
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Revenues:

Local Property Taxes*	\$10,653,811
Industrial Facilities Tax	50,000
Pilot Payment in Lieu of Tax	1,600
Other Tax Revenues	5,000
Interest Income	150,000
Interest on Delinquent Taxes	<u>7,000</u>

Total Revenues	<u>10,867,411</u>
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Total Available to Appropriate	<u>\$13,186,683</u>
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*In compliance with Section 16 of the Uniform Budgeting and Accounting Act, this is a tax levy of 4.54 mills on all property classifications.

Be it further resolved, that \$11,067,207 of the total available to appropriate is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:

Principal Reduction	\$4,925,000
Interest	6,131,407
Fees	800
Tax Refunds	<u>10,000</u>

Total Expenditure Appropriation	<u>\$11,067,207</u>
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Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for performance of their responsibilities within the amounts appropriated. This appropriation resolution is to take effect on July 1, 2009.

PORTAGE PUBLIC SCHOOLS
BUILDING AND SITE SINKING FUND APPROPRIATIONS RESOLUTION 2009/10

Be it resolved that this shall be the Building and Site Sinking Fund appropriations for Portage Public Schools for the fiscal year 2009/10. A resolution to make appropriations; to provide for the expenditure of appropriations; and to provide for the disposition of all revenues received by Portage Public Schools.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the Building and Site Sinking Fund of Portage Public Schools for fiscal year 2009/10 is as follows:

Beginning Unappropriated Fund Balance (estimate)	\$1,598,862
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Revenues:

Local Property Taxes*	\$1,173,327
Industrial Facility Taxes	10,000
Payment in Lieu of Taxes	2,000
Collection of Prior Year Taxes	2,000
Interest on Delinquent Taxes	2,000
Interest Income	30,000
Miscellaneous Revenue	<u>100</u>

Total Revenues	<u>1,219,427</u>
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Total Available to Appropriate	<u>\$2,818,289</u>
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*In compliance with Section 16 of the Uniform Budgeting and Accounting Act, this is a tax levy of .5000 mills on all property classifications.

Be it further resolved, that \$1,887,400 of the total available to appropriate is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:

Major Projects	\$1,556,000
Other Projects	130,400
Roof Repair	30,000
Asphalt Repair	20,000
Toilet Partition Replacement	10,000
Carpet Replacement	10,000
District Mechanical	55,000
District Electrical	25,000
Exterior Door Replacement	50,000
Tax Refunds and Other Miscellaneous Costs	<u>1,000</u>

Total Expenditure Appropriation	<u>\$1,887,400</u>
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Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for the performance of their responsibilities within the amounts appropriated. This appropriation resolution is to take effect on July 1, 2009.

**PORTAGE PUBLIC SCHOOLS
SCHOOL SERVICE FUND APPROPRIATIONS RESOLUTION 2009-2010**

Be it resolved that this shall be the School Service Fund appropriations for Portage Public Schools for the fiscal year 2009-10. A resolution to make appropriations; to provide for the expenditure of appropriations; and to provide for the disposition of income received by Portage Public Schools.

Be it further resolved, that the total unappropriated fund balance and revenues to be available for appropriations in the School Service Fund of Portage Public Schools for the fiscal year 2009-10 is as follows:

	<u>Food Service</u>	<u>Athletics</u>	<u>Bookstore</u>
Beginning Unappropriated Fund Balance (Estimated)	\$768,871	\$57,650	\$0
REVENUES:			
Local Sources	1,709,000	123,578	21,000
State Sources	168,000	0	0
Federal Sources	895,000	0	0
Incoming Transfer from General Fund	0	1,181,009	0
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Total Revenues and Incoming Transfers	2,772,000	1,304,587	21,000
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Total Available for Appropriations	3,540,871	1,362,237	21,000
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EXPENDITURES:			
Food Service	2,779,374	0	0
Athletics	0	1,304,587	0
Bookstore	0	0	21,000
Outgoing Transfer to General Fund for Indirect Costs	181,000	0	0
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Total Expenditures and Outgoing Transfers	2,960,374	1,304,587	21,000
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Ending Unappropriated Fund Balance (est)	\$580,497	\$57,650	\$0
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Be it further resolved that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditure of funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement previously adopted. Changes in the amount appropriated shall require approval by the Board of Education.

Be it further resolved that the Superintendent is hereby charged with general supervision of the execution of the budget as adopted by the Board of Education and shall hold the directors and department heads responsible for the performance of their responsibilities within the amounts appropriated. This appropriation resolution is to take effect on July 1, 2009.

**RESOLUTION TO SET 2009 TAX RATES
FOR SUMMER AND WINTER TAXES**

Portage Public Schools

Be it resolved that millage rates for the Portage Public School District, Kalamazoo County District #45, be set as follows for the 2009/10 fiscal year, and that the Board of Education President and Secretary be authorized to certify the following rates:

City of Portage

In Mills

	<u>2009 Summer Tax Rate</u>	<u>2009 Winter Tax Rate</u>	<u>Total Rate</u>
Operating (Non-Homestead Only)	18.0000	0	18.0000
Building & Site Sinking	0.5000	0	0.5000
Debt Retirement	<u>4.5400</u>	<u>0</u>	<u>4.5400</u>
 Total School Tax Rate	 <u>23.0400</u>	 <u>0</u>	 <u>23.0400</u>

City of Kalamazoo, Pavilion Township, Texas Township

In Mills

	<u>2009 Summer Tax Rate</u>	<u>2009 Winter Tax Rate</u>	<u>Total Rate</u>
Operating (Non-Homestead Only)	0	18.0000	18.0000
Building & Site Sinking	0	0.5000	0.5000
Debt Retirement	<u>0</u>	<u>4.5400</u>	<u>4.5400</u>
 Total School Tax Rate	 <u>0</u>	 <u>23.0400</u>	 <u>23.0400</u>

Portage Public Schools, Kalamazoo County, Michigan

A regular meeting of the Board of Education of Portage Public Schools was held in the Community Room of the Administration Building, on the 15th day of June, 2009 at 6:30 p.m.

The meeting was called to order by Shirley Johnson, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS, the Board of Education of the Portage Public Schools has reviewed its projected revenues and expenditures for the 2009-2010 school year, and anticipated program enrollments, and on the basis of the above factors has determined that a reduction in teaching personnel is necessary; and

WHEREAS, the administration of Portage Public Schools has notified the Portage Education Association, Incorporated, MEA/NEA and affected probationary teachers of the contemplated staff reduction; and

WHEREAS, the administration of Portage Public Schools has reviewed applicable legal and contractual procedures as well as standards pertaining to certification, seniority, and qualifications of the faculty has recommended separation of particular faculty members pursuant to the necessary reduction in personnel;

NOWTHEREFORE, BE IT RESOLVED:

1. The following probationary teachers are hereby placed on layoff status effective at the conclusion of the last teacher obligation day of the 2008-2009 school year, being June 15, 2009, and their services are hereby discontinued as of that date and will not be required until further notice:

Nicole Boomershine
Autumn Brasher
Shelli Candey
Susan Salvat

BE IT FURTHER RESOLVED, that the following probationary teachers shall have their current assignment reduced for the upcoming 2009-2010 school year:

Jessica Bierhalter	from full-time to not less than .6
Daniel Stahr	from full-time to not less than .52

2. The Superintendent of Portage Public Schools is hereby authorized and directed to notify the probationary teachers affected by this resolution that they have been placed on layoff status effective June 15, 2009, and that their services have been discontinued and will not be required until further notice, subject to any recall rights and limitations found in Article XXII of the collective bargaining agreement between this Board of Education and the Portage Education Association, Incorporated, MEA/NEA
3. The Superintendent of Portage Public Schools is hereby authorized to take all other measures necessary and proper to implement the foregoing staff reduction.

All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared _____.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of the Portage Public Schools, Kalamazoo County, Michigan, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board at a regular meeting held on June 15, 2009, the original of which resolution is a part of the Board's minutes and further certifies that notice of the meeting was given to the public under the Open Meeting Act, 1976 PA 267, as amended.

Secretary, Board of Education

Portage Public Schools, Kalamazoo County, Michigan

A regular meeting of the Board of Education of said school district was held in the Community Room of the Administration Building, on the 15th day of June, 2009 at 6:30 o'clock p.m.

The meeting was called to order by Shirley Johnson, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS, the Board of Education has reviewed its projected revenues and expenditures for the fiscal year beginning July 1, 2009, including anticipated revenues, student enrollment, as well as expenditure alternatives for the provision of non-instructional support services; and

WHEREAS, the Board of Education has further determined, pursuant to an in accordance with its authority under the Revised School Code and under Section 15 of the Public Employment Relations Act, to outsource second and third shift custodial services, effective August 1, 2009; and

WHEREAS, the decision to outsource the aforementioned non-instructional support services necessitates a reduction in personnel within the bargaining unit represented by the Portage Custodial/Maintenance Association, MEA/NEA; and

WHEREAS, the administration of Portage Public Schools has notified the Portage Custodial/Maintenance Association, MEA/NEA, of the recommended reduction in personnel and has reviewed the implementation and effects of that reduction with the Association; and

WHEREAS, the administration of Portage Public Schools has reviewed applicable procedures within the Association's collective bargaining agreement pertaining to reduction of personnel and has, on that basis, identified the members of the Association's bargaining unit who are subject to layoff due to the outsourcing of second and third shift custodial services.

NOWHEREFORE, BE IT RESOLVED:

3. The following custodial personnel are hereby placed on layoff status effective at the conclusion of their work shift on July 31, 2009 and their services are hereby discontinued as of that date, subject to contractual recall rights:

- A. Ackley, Allen
- B. Bennett, Trent
- C. Chapman, Mitchell
- D. Engstrom, Richard
- E. Frazier, Bill
- F. Gilman, Michael
- G. Goodyke, Christopher

- H. Harness, Gerald
- I. Krietz, Diane
- J. Luke, Sherry
- K. Meyle, Kenneth
- L. Morford, James
- M. Paulk, Rondell
- N. Pequeno, Amy
- O. Pequeno, Deborah
- P. Powers, Bridget
- Q. Roman, Pamala
- R. Rorick, Dennis
- S. Shannon, Kristen
- T. Smith, Melissa
- U. Sowles, Terry
- V. Sparks, Susan
- W. Willison, Joshua

4. The Superintendent of Portage Public Schools is hereby authorized and directed to notify the above custodial staff members that they have been placed on layoff status effective July 31, 2009, and that their services have been discontinued and will not be required until further notice, subject to any recall rights and limitations found in Article 14 of the collective bargaining agreement between this Board of Education and the Portage Custodial/Maintenance Association, MEA/NEA.

3. The Superintendent of Portage Public Schools is hereby authorized to take all other measures necessary and proper to implement the foregoing staff reduction.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared _____.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of the Portage Public Schools, Kalamazoo County, Michigan, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board at a regular meeting held on June 15, 2009, the original of which resolution is a part of the Board's minutes and further certifies that notice of the meeting was given to the public under the Open Meeting Act, 1976 PA 267, as amended.

Secretary, Board of Education