

**BOARD OF EDUCATION  
SPECIAL MEETING**

**January 31, 2011**

The special meeting of the Board of Education of Portage Public Schools held on Monday, January 31, 2011, was called to order at 5:30 p.m. by President Hollenbeck in the Professional Development Center of the Administration Building, 8111 S. Westnedge.

Board Trustees Present: Kevin Hollenbeck, Geoff Howe, Bo Snyder, Randy Van Antwerp, and Joanne Willson

Board Trustees Absent: Melanie Kurdys and Rusty Rathburn

Administration Present: Marsha Wells, Superintendent; Tom Noverr, Assistant Superintendent of Operations; and Tom Vance, Community Relations Manager

Others Present: Kevin Hoffer and Jenna Nichols

President Hollenbeck facilitated the Board candidate information meeting and agenda items.

The Assistant Superintendent of Operations, Mr. Tom Noverr, reviewed the details of the election process, becoming a candidate and campaign activities.

Mr. Van Antwerp provided an overview of Board Policy Governance, including key accountabilities of the Board, Board Bylaws and the Policy Governance Model.

President Hollenbeck and Mr. Snyder reviewed the structure of the Board, its members, terms, meeting design, compensation, Board and District committees and linkage with external groups, the Board Organizational Meeting and the Administrative organization.

Mrs. Willson provided information about the newly formed long-term Facilities Committee representatives (Mrs. Willson, Mr. Rathburn, and Mr. Van Antwerp) who will be involved with the architects in studying the remaining District facilities.

Mrs. Willson and Mr. Howe shared thoughts and reflections from their initial six months on the Board.

There being no further business to come before the Board, the meeting was adjourned at 6:20 p.m.

Respectfully submitted,

Marsha Wells  
Secretary Pro Tem