

GENERAL INFORMATION 2009/2010

SCHOOL OFFICE OPENS: 7:30 a.m.

SCHOOL OFFICE CLOSSES: 4:00 p.m.

Normal School Hours: 7:43 a.m. – 2:47 p.m.
 1/2 Day School Hours: 7:43 a.m. – 11:00 a.m.

MEDIA CENTER HOURS: 7:30 a.m. – 3:00 p.m.
 (Fines \$.10 per day per book, \$.25 per day for reference materials)

ABSENCES: Please call the office (323-5800) to report absences.

PROCEDURE FOR CHECKING OUT STUDENTS FROM SCHOOL: Send a note to the office in the morning and your child will meet you by the front door.

PARENT INTERNET VIEWER (PIV): Questions regarding the PIV, please contact via e-mail at pivsupport@portageps.org or call 323-5000.

WEB SITE: Daily announcements, athletic schedules, and monthly newsletters are some of the many items available on our website (www.portageps.org).

STUDENTS IN NEED OF EXTRA HELP: Have them talk with their teacher to develop a plan of action.

SPECIAL PARENTAL CONCERNS: Contact the Counseling Office (323-5880).

LOST AND FOUND: We have many items turned in to the office. Check there first!! Lost textbooks are also turned in to the office.

LUNCH: Cost is \$2.00 - \$2.65

Daily Schedule – Monday, Wednesday, Friday		
	1 ST HOUR	7:43-8:44
	2 ND HOUR	8:48-9:41
	3 RD HOUR	9:45-10:38
6 th GRADE	7 th GRADE	8 TH GRADE
LUNCH 10:38-11:03	4 th HOUR 10:42-11:35	4 TH HOUR 10:42-11:35
4 TH HOUR 11:03-11:56	LUNCH 11:35-12:00	5 th HOUR 11:39-12:32
5 TH HOUR 12:00-12:53	5 TH HOUR 12:00-12:53	LUNCH 12:32-12:57
	6 TH HOUR	12:57-1:50
	7 TH HOUR	1:54-2:47

Advisory Schedule – Tuesday & Thursday		
	1 ST HOUR	7:43-8:32
	2 ND HOUR	8:36-9:25
	3 RD HOUR	9:29-10:18
Advisory		10:22-10:52
6 th GRADE	7 th GRADE	8 TH GRADE
LUNCH 10:52-11:17	4 TH HOUR 10:56-11:45	4 th HOUR 10:56-11:45
4 th HOUR 11:17-12:06	LUNCH 11:45-12:10	5 th HOUR 11:49-12:38
5 th HOUR 12:10-12:59	5 th HOUR 12:10-12:59	LUNCH 12:38-1:03
	6 TH HOUR	1:03-1:53
	7 TH HOUR	1:57-2:47