

Portage Public Schools is pleased to offer its students access to computing technologies to enhance teaching and instruction throughout our academic programs, including the assignment of a Chromebook to students in grades 6-12 for use on and off campus. Prior to being assigned a Chromebook, students are expected to read and to agree to the following general expectations and statements:

### **General Expectations**

1. No part of these guidelines are intended to supersede provisions included in Portage Public School's Student Acceptable Use Agreement nor its Student Code of Conduct.
2. Chromebooks may not be used to record, to transmit or to post photographic images and/or audio/video of a person or persons on school property without prior approval from a staff member.
3. The use of a Chromebook and/or connected service to harass another person will be treated as a disciplinary event in accordance with the Portage Public School's Student Code of Conduct.
4. Portage Public School's network filters must be applied and shall not be bypassed.
5. Portage Public Schools has the right to collect and to examine any Chromebook at any time.
6. During school hours, Chromebooks shall not be used for gaming or any other non-school related activity without the permission of a staff member.
7. Students are allowed to take their assigned Chromebooks home.
8. Students are allowed to connect Chromebooks to networks and printers off school grounds, noting that Chromebooks will continue to be filtered when off-site.
9. Students in grades 6-12 are allowed to keep their Chromebooks over the summer months.

### **Student Agrees To**

1. I will take good care of my assigned Chromebook and accessories.
2. I will keep my Chromebook secured at all times.
3. I will keep my Chromebook in a case or other protective environment when not in use.
4. I will not loan my Chromebook to anyone.
5. I will bring my Chromebook to school charged and ready for use.
6. I will not disassemble, repair, damage, hack or subvert the security of the Chromebook.
7. I will not have my Chromebook out in bathrooms or locker rooms.
8. I agree to abide by all policies governing the use of my Chromebook, both in school and outside of school.
9. I understand that my Chromebook remains the property of Portage Public Schools.
10. I understand that I am responsible for any damage to or loss of the Chromebook.
11. I will file a report with the Main Office within one school day in the event of loss/theft/damage/equipment failure.

12. I will return the Chromebook and power cables in good working order as directed.
13. I will not remove or tamper with any label applied to the Chromebook assigned me.
14. I consent to, and understand that, the School District may collect and examine the Chromebook when a student is suspected of violating the School District's policies, rules and procedures.
15. I understand and agree that the School District assumes no responsibility for my use of the Chromebook, and I assume the risks associated with use of the Chromebook, including, but not limited to, intentionally or unintentionally gaining access to information and communications that I find inappropriate, offensive, controversial, or otherwise objectionable.
16. I understand that violating the School District's Procedures and Rules for the Acceptable Use of the Chromebook may result in having my use privileges of the School District's Chromebook suspended or revoked, and that I may be further subject to disciplinary action, in accordance with the School District Student Code of Conduct, or other legal action.

Student Signature: \_\_\_\_\_

Student Name (printed): \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Parent/Guardian Name (printed): \_\_\_\_\_

Date: \_\_\_\_\_