

Portage Northern High School Student Parking Permit

| | | | |
|--------------------------------|-----------|---------|--------------|
| Decal Number (office use only) | Amount | M.Order | Cash |
| | Date Paid | RevTrak | Check# _____ |

STUDENT INFORMATION

| | |
|-------------------------------------|-------------------------|
| Student Name (Last, First, Initial) | Phone Number () |
| Address | Student ID: |

In order to obtain a parking permit, you must complete this form in addition to providing the following documents: **student ID, driver's license and vehicle registration**. A dated signature from a parent or legal guardian is required. Submit completed form with money order, check payable to PPS, or cash in the amount of \$20.00. Additional stickers may be obtained for additional family vehicles at no charge. A copy of the car registration must be provided to obtain additional stickers. Lost stickers may be replaced for a fee of \$20.00. Students found sharing stickers will forfeit their parking privileges.

VEHICLE INFORMATION

| | | |
|--|--------------|---------------|
| Vehicle Registered to (Last, First, Initial) | Vehicle Make | Vehicle Model |
| Vehicle License Plate Number | Vehicle Year | Vehicle Color |

RULES AND REGULATIONS

1. The parking permit must be placed in the **lower passenger corner of the windshield**. The permit number must be easily viewed from the outside of the vehicle.
2. The parking permit must be used only for the vehicle it was issued to (any changes in vehicle use must be submitted to the school immediately).
3. **PARKING PERMITS ARE NON-TRANSFERABLE.**
4. If you are involved in an accident on school grounds, you must report the incident to your assistant principal immediately.
5. Students who drive recklessly or carelessly can lose their driving privileges.
6. All fines and fees must be paid before parking sticker can be issued.
7. You are responsible for know where you are allowed to park. You are only to park in student spaces (or handicap spaces with a handicap permit). Parking in a staff lot, outside of a parking space, or otherwise inappropriately will result in a consequence.

Failure to adhere to these rules may result in the loss of campus parking privileges either temporarily or permanently. The cost of the parking permit will not be refunded.

Read carefully before signing below:

I understand that the parking lot is semi-private property, which is under the control of Portage Public Schools. I agree to prominently display the school issued parking permit on the vehicle designated above. I agree that the vehicle I drive onto the school property will not be used to transport or store contraband of any kind, nor will I violate any rules listed in the Student Code of Conduct. I understand that my vehicle is subject to search when parked on school property. If my vehicle is on school property without the appropriate permit displayed, consequences will be issued. I further understand that Portage Northern High School and Portage Public Schools are NOT responsible or liable for any damage to my vehicle or the contents within it. Parking is at my own risk. I understand that any violation of the above may result in the loss of my parking privileges.



Signature of Student

Date

Signature of Parent/Legal Guardian

Date